Residential Permit Parking Program Outline

November 29, 2018
Background:

- The County has recently received an increasing number of requests for some form of residential permit parking program.
- The West Selby Park Area has specifically requested consideration of such a program.
- The County is interested in developing a policy that would establish and formalize a countywide residential permit parking program.
Primary Components of the Program:

- Time of Restrictions
- Duration of Permit
- Cost of Permit(s)
- Number of Permits per Household
- Guest passes/non permit holder exemptions
- Eligibility
- Administration of Program
**Program Research/Other Agency Guidelines:**

- There is considerable variability in program guidelines in various jurisdictions.

- General guidelines/policies have been reviewed from a total of 46 agencies, 26 of which are in the state of California.

- Key aspects of these policies are summarized in the next few slides.
Time of Restrictions:

- **Other Agencies:**
  Most agencies have restrictions during business hours Monday through Friday from 8am to 6pm.

- **San Mateo County:**
  We are proposing Mon through Fri 8:00 a.m. to 6:00 p.m. restrictions.
Length of Permit:

- **Other Agencies:**
  16% of agencies had two year permits and 84% had annual permits.

- **San Mateo County:**
  We are proposing two year permits to minimize administrative costs and overall program costs
Cost Per Permit:

- **Other Agencies:**
  Costs ranged from free to $200 per permit per year.

- **San Mateo County:**
  We are proposing $75 per permit per year, or $150 for a two year permit.
Number of Permits per Household:

- **Other Agencies:**
  Ranges from unlimited to four.

- **San Mateo County:**
  We are proposing two permits per single family dwelling and 1 per unit for multi-family dwellings.
Guest passes/non permit-holder exemptions:

- **Other Agencies:**
  Ranges from unlimited to one.

- **San Mateo County:**
  We are proposing 6 free transferrable visitor permits per year. Additional visitor permits available at an additional cost.
Eligibility:

• Residential areas only

• Construction or service vehicles doing work on a property or on the street are exempted

• One block and no less than 1,000 ft minimum

• County performed parking analysis must show minimum 80% occupancy rate

• Minimum 50% response rate and minimum 67% approval is required from the neighborhood

• County Public Works, Sheriff's Department, Fire Department, community councils (if applicable) or homeowner’s associations that represent the area (if applicable) must approve
Process:

• Neighborhood coordinator to submit application to County

• Applications will then be submitted to Sheriff’s Office and Fire Department for comment. Approval from these agencies required.

• County to perform parking occupancy analysis to determine eligibility

• If neighborhood qualifies, petition is sent to neighborhood coordinator

• Upon receipt of petition meeting required thresholds, Public Works will send to Board of Supervisors for adoption

• After resolution/ordinance is passed, Public Works will install appropriate signage and issue permits
Process Outline:

• NFO Community Council Presentation - November 29, 2018

• Consider Comments Received

• Finalize Permit Parking Policy Document

• Notify Community Groups of Modified Proposal

• Solicit Additional Community Group Feedback

• Present to the Board of Supervisors for Consideration

• Once Adopted, Post Policy on County Website and Accept Applications
THANK YOU!

Questions?
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<th>SMCO</th>
<th>Notes</th>
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<tbody>
<tr>
<td># of permits per single family household</td>
<td>2</td>
<td>Applicable condition - vehicles must be registered to the address.</td>
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<td>1 per unit</td>
<td>Typical programs limit permits to 2-4</td>
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<tr>
<td># of permits per family unit dwelling</td>
<td>1 per unit</td>
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<td>Guest passes</td>
<td>6 free transferrable visitor permits per year. Additional visitor permits available at an additional cost.</td>
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<td>Cost</td>
<td>$75 per permit per year</td>
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<td>Application review fee of $20/dwelling unit</td>
<td>The fees would partially offset the costs of implementation, including the installation of regulatory parking signs. This would be similar to how the traffic calming devise program is managed.</td>
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<td>Permit term</td>
<td>Maximum of 2 years. Singular expiration date</td>
<td>Typical is one year with various expiration dates</td>
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<td>Program to sunset in 10 years</td>
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<td><strong>Enforcement</strong></td>
<td>Mon-Fri 8:00 a.m. to 6:00 p.m.</td>
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<td>• 2 hr max permitted for non permitted vehicles</td>
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<td>• 72 hour max street parking limitation applies</td>
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<td><strong>Eligibility Requirements</strong></td>
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<td>• Construction or service vehicles doing work on a property or on the street exempted</td>
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<td>• One block and no less than 1,000 ft minimum. Program restrictions must be consistent through implementation area.</td>
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<td>• Residential areas only</td>
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<td>• DPW retains discretion to deny application</td>
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<td>• County to distribute survey. Requires 50% min response rate and 67% support among responders</td>
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<td>• County staff to perform parking utilization survey Tue, Wed or Thur, sometime between the hours of 8:00 a.m. and 6:00 p.m. Street segments having less than 80% utilization not eligible.</td>
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<td>• Proposal must be approved by DPW, Sheriff’s Office and either community councils or homeowner’s associations that represent the area</td>
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<td><strong>Miscellaneous</strong></td>
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<td>If request denied, residents may not reapply for two years</td>
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