



COUNTY OF SAN MATEO

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WEB PAGE ADDRESS: <http://www.smcgov.org/assessmentappeals>

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PUBLIC RECORDS REQUEST

REQUEST DATE: _____

NAME: _____

CONTACT PHONE NUMBER _____

EMAIL ADDRESS: _____

PUBLIC RECORDS REQUESTED: (please provide as much detail as possible about the public records you are requesting i.e., appeal numbers, applicant name, dates, APN, etc.)

PLEASE CHECK ONE BOX BELOW:

I WOULD LIKE THE PUBLIC RECORDS SENT TO ME AT THE FOLLOWING ADDRESS

Please note that postage charges for CDs will be applicable at \$2.32 per CD.

I WILL BE PICKING UP THE PUBLIC RECORDS WHEN READY

Please allow 10 days to fulfill your request. CD requests are \$1.00 per CD (We are not able to provide you with only the requested portion but will provide you with the full hearing.) Printed copies are 10 cent per page. Payment will be required prior to fulfilling the request.

DATE DELIVERED _____ CLERK'S SIGNATURE _____