

COUNTY OF SAN MATEO
BOARD OF SUPERVISORS

Board of Supervisors
Dave Pine, 1st District
Carole Groom, 2nd District
Don Horsley, 3rd District
Warren Slocum, 4th District
David J. Canepa, 5th District

County Government Center
400 County Center, 1st Floor
Redwood City, CA 94063
650-363-4653 T
www.smcgov.org

NAME: _____ DATE: * _____

CONTACT PHONE NUMBER: _____

IS THIS REQUEST URGENT? YES NO DATE NEEDED: _____

PLEASE CHECK ONE BOX BELOW:

I WOULD LIKE THE PUBLIC RECORDS SENT TO ME AT THE FOLLOWING ADDRESS:

EMAIL ADDRESS: _____

I WILL PICK-UP THE PUBLIC RECORDS WHEN IT IS READY.

PUBLIC RECORDS NEEDED: (PLEASE INCLUDE AS MUCH DETAIL AS POSSIBLE ABOUT THE PUBLIC RECORDS YOU ARE REQUESTING – IE DATES, SUBJECT MATTER, RESOLUTION AND/OR ORDINANCE NUMBER, ETC...)

DATE DELIVERED: _____ CLERK'S SIGNATURE: _____

**PLEASE NOTE: We will need at least 10 days to fulfill your request as some public records may have to be researched and obtained from archives. Thank you.*