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*A Municipal Advisory Council to the
 San Mateo County Board of Supervisors*



Laura Caplan, Chair
 Rafael Avendano
 Beatriz Cerrillo
 Jenny Corral
 Nereyda Guzman, Youth
 Linda Lopez
 Dale Miller
 Manuel Ramirez
 John Shott
 Esperanza Vázquez

North Fair Oaks Community Council Study Session Minutes
Date: 10/24/13
Time 7:00 p.m. Location Fair Oaks Community Center Multi-Purpose Room

Issue	Discussion	Decision/ Next Step/Action
Roll Call	Present: Linda Lopez, Nereyda Guzman, Beatriz Cerrillo, Manuel Ramirez, Dale Miller, Vice President, Rafael Avendano, Esperanza Vasquez, John Shott Absent: Laura Caplan, Chair and Jenny Corral	
Public Comment	None	
Approval of Minutes	Minutes for the NFOCC meetings dated: September 19, 2013 September 26, 2013 Unanimously approved by the Council August 22, 2013 October 17, 2013 Unanimously approved by the Council with the exception Linda Lopez who abstained noting that she was absent from these meetings.	
Supervisor's Report	Supervisor Warren Slocum talked about the Connect13 Event held at YouTube to encourage local government agencies and nonprofits to use social media technologies to build community. Speakers from Google, YouTube, Facebook, the Altimeter Group, Code for America and the East Palo Alto Chica Squad made presentations to the 100+ gathered there (including Rafael Avendano!) The Board of Supervisors adopted new redistricting lines as the result of the	

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	<p>passage of Measure B in November of 2012. The plan adopted is called "Community Unity B." District 4 will now include all of Redwood City, North Fair Oaks, East Palo Alto and the eastern sections of the City of Menlo Park.</p> <p>The Supervisor's Office Hours were held at Garfield School where 30-40 parents attended with Redwood City School District Trustee Maria Diaz-Slocum, Jenny Corral, NFOCC member & Redwood City Police Department, and Beatriz Cerrillo (librarian and NFOCC member). The discussion was thoughtful and pedestrian safety measures are being pursued as a result of the conversation. Office Hours were also held at Hoover School with a similar turnout. Safety concerns for children, kids with pistols, and illegal drugs were raised have been shared with the City of Redwood City.</p>	
<p>Council Member's Report</p>	<p>Council member Linda Lopez asked if there were more specific safety issues. None noted.</p> <p>Council member Beatriz Cerrillo noted that the issues raised at the Garfield meeting were profound and deep; everyone was connected and one parent came to an NFOCC study session.</p> <p>Council member Rafael Avendano commented on Connect13 noting that there were tons of educators, elected officials and people in leadership positions there to learn about how to engage communities with technology.</p> <p>Council member Avendano talked about the Friday Neighborhood Clean-Up initiative that the Sienna Youth Center started three weeks ago. They clean Marlborough to Mountain Avenue. Getting a lot of buzz in the neighborhood; everyone is invited to join in this effort.</p> <p>Manuel Ramirez gave an update to the funds raised by the Latino Community Council for the Fair Oaks Library; the funds bought 16 laptops for kids to use!</p> <p>Ramirez also gave an update on the Sequoia Union High School District lines; noted that the children from Fair Oaks will probably be moved from Menlo-Atherton to Sequoia or Woodside High Schools.</p> <p>Linda Lopez noted that the North Fair Oaks Community Plan held a Report Back on October 15 that was attended by a combination of community, county and different workgroup members from parking, parks, zoning and communication. About 50 attended. Not many Latino families were in attendance; it was a good start but would like to see a stronger outreach in the Latino community that comprises over 70% of the North Fair Oaks population.</p> <p>Neryda Guzman announced that the North Fair Oaks Youth Ambassadors would be holding an event on Saturday from 9:30 am – 1:00 pm to educate the community on the North Fair Oaks Community Plan. Everyone was invited.</p>	
<p>Sheriff's Report</p>	<p>Lt. Tim Reid reported that the Sheriff deputies responded to 1,063 calls from residents in North Fair Oaks. The calls ranged from complaints about barking dogs to gunshots on Marlborough. There were:</p>	

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	<p>54 moving violations 468 parking citations 3 felony arrests 1 arrest in a massage parlor sting that resulted in a temporary closure</p> <p>He introduced Deputy Todd Finato who is responsible for three programs: Community Policing, the School Resource Unit and Sheriff's Activities League.</p> <p>Council member Linda Lopez also asked what the parents' concerns were.</p> <p>Deputy Finato said parents want stepped up patrols along the soccer fields and were worried about gangs, drugs, and protecting their kids from bullying and cyber-bullying</p> <p>The deputies departed to attend the Community Alliance to Revitalize Our Neighborhood (CARON) Program Graduation that was held at St. Anthony's Church; more than 200 people graduated from the program.</p>	
California Highway Patrol Report	<p>Captain Mike Maskarisk explained that he is responsible for 550 sq. miles from San Bruno to Sunnyvale to Hayward and up the coast to Devil's Slide.</p> <p>Start Smart. He encouraged parents to enroll teens on the verge of getting their license to a FREE CHP program called Start Smart. It focuses on traffic safety information for new drivers. It's not required, but a great program.</p> <p>Senior Volunteer Program. He noted that the CHP has lots of volunteer opportunities that are tailored to the unique skill sets of those that volunteer. Some people work in the office, others help out at community events, act as crossing guards, or deliver radar trailers. Hopes to attract new volunteers.</p>	
Update on Fair Oaks Health Center	<p>Jonathan Mesinger, Clinic Manager & Fair Oaks Clinic Project Manager reported on the new building. It will combine the existing Fair Oaks Children Clinic, the Fair Oaks Adult Clinic & the Willow Clinic. The new 36,000 s.f. building will open for patients on December 16. The official opening will happen in January when the old clinic is torn down and the landscaping is in place. The clinic will have 170 parking spaces, 64 exam rooms and feature: adult primary care, pediatric care, 8-chair dental clinic, OB/GYN Clinic, optometry clinic, wellness clinic, mental health services, WIC, a patient health library, Safeway Pharmacy and meeting rooms. SamTrans Bus 296 will begin to offer service every 15 minutes instead of the 30 minute interval that currently exists. There will be 110 employees on site with a lunchroom, but no cafeteria. They plan to hold a farmers market once a month in the parking lot.</p>	
Fair Oaks Health Center Intersection Improvements	<p>Jim Porter, Director of Public Works at the County of San Mateo reported that they have been studying traffic alternatives to improve the safety and access to the clinic. The road handles 18,000 cars per day; two accidents have occurred in the past three years at this intersection.</p> <p>First, a proposed short-term solution will be put in place. As envisioned, left hand turns between the hours of 4-6 Monday through Friday would be prohibited. Two new crosswalks with flashing beams that light the cross walk</p>	

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	<p>and cautionary signs on either side that flash will be added. People would have to drive to 5th Avenue to make a right hand turn and head north.</p> <p>The long-term solution will be a traffic signal at the intersection. However there are several complications that will delay the long-term solution. The owner of the property, (the railroad) requires that a railroad certified consultant produce a review and recommendation. The County has retained the railroad certified consultant. The crossing gates are aging and must be upgraded in the next five years at a cost of \$500,000. The timeline for signal design approval is 1-2 yrs.</p> <p>Further, the North Fair Oaks Community Plan calls for the undergrounding of utilities on Middlefield Road. Since the placement of the signals and the alignment of the undergrounded utilities must be coordinated, the design, approvals, and construction will need to be follow the 1-2 year railroad study, crossing gate arms replacement, and signal design approval.</p> <p>Council member Linda Lopez asked, "Don't you think people will make a u-turn at Dumbarton? Porter replied, "It would become a law enforcement issue at that point."</p> <p>Council member Rafael Avendano asked, "Can the automated lights be weight sensitive so that a person doesn't have to push the button to cross?" Porter replied, "No. Push buttons are more durable, that's why they are recommending them instead of the weight sensitive type of sensor."</p> <p>Council member Manuel Ramirez said that he doesn't like the LED lights because you can't see them in the daytime. He also expressed a concern that temporary doesn't become permanent or longer term.</p>	
<p>Update on Caltrain advance system</p>	<p>Casey Fromson. Caltrain. Govt Affairs Officer for the Modernization Project. Updated the Council on the Caltrain Advance system. 1.5 B/M ZBOSS. She explained that the modernization included an advanced signal system that prevents head to head train collisions, prevents over-speed derailments, must be interoperable on all systems, will have better gating of train approaches, improves capacity, and makes it possible to start and stop faster. It will be safer for workers; they will have ipads that are walkie-talkies. It will be more accessible as the trains will stop at the same place every time; this will help people with disabilities. The project is being built from San Jose to SF (south to north)</p> <p>They are trenching at night for the five installation projects to facilitate the technology communication system. Work is being done between 8 pm - 4am.</p> <p>There is a hotline, email, website, social media, and weekly e-notices for all construction. Caltrain will be sending direct mailers to residents in English and Spanish approximately two weeks before the project begins and they are holding meetings with each city in advance. It is likely that this area will begin the Caltrain Advance System update in January 2014.</p>	
<p>Presentation for Design Review process</p>	<p>Lisa Aozasa, Sr. Planner made a presentation on the Design Review Process.</p> <p>Basically Design Review standards and the process to control and direct the</p>	

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	<p>appearance of an area. She reviewed the difference between getting a building permit and getting a design review project permit. A building permit is measured against a set of requirements; a design review permit is issued by the Design Review Committee that evaluates the property in the context of the neighborhood.</p> <p>Carolyn Arbuckle. A resident of 9th Avenue addressed the Council regarding her desire to see a Design Review process for residential parcels. She explained that a huge house that is out of character for the neighborhood was built next door. The windows look into her kitchen. The property is owned by a developer that has no ties to the community. She wants to have a design review process for single family homes and asked the Council for their support.</p> <p>Council member Dale Miller explained that he has been the Design Review support for the neighborhood as there is no design review for residential parcels at this time, only for parcels in the commercial corridors. He noted that it adds expense to every project, takes more time, costs more money, delays a project.</p> <p>Council member Beatriz Cerrillo noted that Ms. Arbuckle has a legitimate concern and she asked how does the character of family homes remain if there isn't any design review process? She asked that the Council study this issue further.</p> <p>Council member John Shott: Asked does design review add a cost to the County?</p> <p>Aozasa explained that permit costs are set to be revenue neutral; there is no extra cost to County, the extra cost is an expense to the applicant. Costs are based on an average cost of the time and effort to do the project.</p> <p>Linda Lopez made a motion to discuss at a future study session, Manuel Ramirez, seconded the motion. The motion carried unanimously.</p>	
<p>Form subcommittee for Illegal Dumping and CSA-8</p>	<p>Council member Linda Lopez made the motion and Council member Beatriz Cerillo seconded the motion.</p> <p>Two subcommittees were formed by a unanimous vote of the Council. Members volunteered to be part of these new subcommittees:</p> <p>Illegal Dumping: Manuel Ramirez, Nereyda Guzman, Esperanza, Beatriz Cerrillo</p> <p>CSA-8: Linda Lopez, Rafael Avendano, Beatriz Cerrillo</p>	
<p>Adjournment</p>	<p>Council member Ramirez made a motion to adjourn; Council member John Shott seconded the motion.</p> <p>Meeting was adjourned at 9:00p.m.</p>	

Next Meeting

Next Meeting

Date: North Fair Oaks Community Council Study Session 11/14/13

Time: 7:00 p.m.

Location: TBD