



Harini Krishan	District 1	County Manager's Office
Stephen Seymour	District 1	400 County Center
Elizabeth Stone	District 2	Redwood City CA 94063
Vacant	District 2	(650) 599-1005
Laura McHugh	District 3	www.smcgov.org/smcac
Richard Rojo	District 3	
Jeanne Heise	District 4	
Edward Sweeney	District 4	
Sam Stewart, Chair	District 5	
Pauline Fong	District 5	

**Regular Meeting of the San Mateo County Arts Commission
 Wednesday, July 17, 2019 — 1:00 p.m. – 3:00 p.m.
 455 County Center, 3rd Floor, Redwood City CA 94063**

MINUTES

1. **Roll Call:** the Chair, Sam Stewart called the meeting to order at 3:00 p.m. and took roll call:
 PRESENT: Commissioners Sam Stewart, Harini Krishnan, Laura McHugh, Elizabeth Stone, Jeanne Heise, Stephen Seymour, Edward Sweeney, Pauline Fong.
 STAFF: Robin Rodricks, Director. Juda Tolmasoff, Chief Legislative Aid
 Excused: Commissioner Rich Rojo

2. **Agenda Amendments:** Agenda items 5 through 7A are tabled to September meeting to allow for a 2-hour discussion with strategic plan consultant

3. **Oral Communications:** No oral communications were received.

4. **Consideration of May 15, 2019 Minutes:** will be considered and adopted at the Regular Commission meeting of Sept. 18, 2019

5. **Staff and Commission Reports** **TABLED**

6. **Action Items** **TABLED**
 - A. Election of Vice Chair for the County Arts Commission

7. **Discussion Items**
 - A. Online dashboard-tracking of Commission time and activities **TABLED**
 - B. Discussion with consultant, ArtsMarket, of the strategic arts & culture plan:
 Louise Stephens, ArtsMarket, presented first findings via powerpoint for discussion with the Commissioners and staff. Powerpoint attached.

8. Adjournment: 3:10 pm.

Commissioner reports from Commissioners Rojo, Seymour, Krishnan, and McHugh are incorporated herewith for inclusion in the record of the meeting.



Commissioner's Report on District Activities

Dates Covered: May 1 through June 30, 2019

Commissioner Name: Richard Rojo

District #3

Reporting on:

- 1) District Arts performances, exhibitions, arts education activities

Participated in kickoff planning meeting for Pacifica Arts Now project (May 9, 3 hours)

- 2) Commissioner's activities on behalf of the Arts Commission

Discussed potential partnership with Recology art contest with Recology staff (May 10, 15 minutes)

SMC Arts Commission strategic planning interview with Louise Stevens (May 21, 1 hour)

- 3) Other Commissioner activities or comments

Helped promote Pacifica art commission contest on email and social media (June 4, 1 hour)



Commissioner's Report on District Activities

Dates Covered: March 3 through July 17, 2017

Commissioner Name: Stephen Seymour

District # 1

Reporting on:

- 1) District Arts performances, exhibitions, arts education activities

- 2) Commissioner's activities on behalf of the Arts Commission
 - California Arts Culture Creativity Day, Sacramento Capital, April 22
 - SamTrans art contest judging, April 15

- 3) Other Commissioner activities or comments



Commissioner's Report on District Activities

Dates Covered: May 15, 2019 – July 17, 2019

Commissioner Name: Harini Krishnan

District: No. 1, Supervisor Dave Pine

Reporting on:

1) District Arts performances, exhibitions, arts education activities:

<i>Date</i>		<i>Activity/Event</i>	<i>Hours Spent</i>
a.	4/27/19	Attended Poetry and Community: A Concert featuring San Mateo County Poets and the West Bay Community Band organized by San Mateo County Poet Laureate Aileen Casinetto	2
b.	5/2/2019	Attended Vishwa Shanthi Dance Academy Annual Day Featuring 80 Indian Classical Dancers	3
c.	5/27/19	Participated in the Hillsborough Memorial Day Parade representing the Hillsborough Music Festival Float and participated in the Music Festival	4
d.	6/7/19	Attended Peninsula Museum of Art Exhibit Terra Infirma: An exhibition of Artwork addressing climate change	2
e.	7/19/2019	Attending Samarpanam: A Dedication to Art at Zohar Dance Company	2
f.	8/24/19	Soloist for Indian Classical Dance Debut Performance	4
		TOTAL:	<u>17</u>

2) Commissioner's activities on behalf of the Arts Commission:

<i>Date</i>		<i>Activity/Event</i>	<i>Hours Spent</i>
a.	6/1/2019	Worked with Californians for the Arts Executive Director Julie Baker to film a video testimonial in support of the Californians for the Arts membership drive and the important of Arts advocacy. Here is the link to the video which was shared on their website	1

		and in their newsletter to all their members: https://www.facebook.com/CaliforniansfortheArts/videos/498790447591148/UzpfSTUzMDc2Mjk0MzoxMDE1NjQwMTY0Nzk3Nzk0NA/	
b.	6/12/2019	Exchanged correspondence with Americans for the Arts Legislative Policy Committee members David Freudenthal, Peter Gordon and Christopher Fisher on helping them get in touch with Senator Kamala Harris' office to promote support for federal funding to support arts in juvenile justice programs nationwide	1
c.	6/18-6/21/19	Exchanged communication with Californians for the Arts Executive Director Julie Baker about getting in touch with State Senator Jerry Hill's office about impending legislation that could affect independent contractors in the arts community	2
d.	6/21/19	Attended Java with Jerry in Brisbane and Spoke to State Senator Jerry Hill about ensuring support for the arts in upcoming legislation	2
e.	5/16/2019-7/17/2019	Updated the Arts Commission Facebook page with posts about events and important announcements including grants workshop & grants application information	3
f.	2/20/19-5/15/19	Independently working on organizing and editing audio and video recordings with Grantee organizations in a shared medium	2
g.	7/15/2019	Phone Call with Strategic Planning Consultant Louise Stevens	0.75
h.	7/16/2019	Attended Arts Commission Community Input Meeting at Peninsula Ballet Theatre	2
i.	7/16/2019	Attended Arts Commission Community Input Meeting at Redwood Shores Library	2
j.	7/17/2019	Will Attend Arts Commission Community Input Meeting in Pacifica	2
k.	7/18/2019	Will Attend Arts Commission Community Input Meeting in Millbrae	2
l.		TOTAL:	19.75

3) Other Commissioner activities or comments:



Date		Activity/Event	Hours Spent
a.	5/20/2019	Completed First Module in Harvard Kennedy School's Executive Education in Public Leadership Program Entitled Organizing, Leadership and Change and submitted final paper: A case study on Arts Commission and the future of the Arts in San Mateo County	3
	7/14/2019	Visited Four Art Galleries in Carmel Including the Classic Art Gallery and met with 2 board member of the Carmel Art Council about how the Arts is celebrated and flourished in Carmel and how these lessons can be replicated in San Mateo County	<u>2</u>
		TOTAL:	<u>5</u>

GRAND TOTAL: 42



Commissioner's Report on District Activities

Dates Covered: May 16 through July 12, 2019

Commissioner Name: Laura McHugh

District #3

Reporting on:

- 1) District Arts performances, exhibitions, arts education activities

<i>Activity/Event</i>	<i>Date</i>	<i>Hours Spent</i>
a. Artist Education Speaker Series – Stephen Wagner finalize event details; promote; create handouts	On -going	16
b. Attend event on 6/6	6/6	4
c. Attended Left Coast Exhibit at Sanchez	5/19	1
d. Attended First Friday at Pacific Art League Palo Alto	6/7	2
		<i>Total=23</i>

- 2) Commissioner's activities on behalf of the Arts Commission

<i>Activity/Event</i>	<i>Date</i>	<i>Hours Spent</i>
a. Attended Coastal Arts League Teacher Cadre appreciation event for Senior Center arts program	6/7	4.5
b. Met with Diane Moomey re: south coast Arts Group; may go speak to them about SMC Arts Commission; invite to Strat Plan meetings	6/28	2
		<i>Total=6.5</i>

- 3) Other Commissioner activities or comments

<i>Activity/Event</i>	<i>Date</i>	<i>Hours Spent</i>
a.		
b.		
c.		
		<i>Total=4</i>



B. Approve Commissioner McHugh's program on capacity building workshops for Artists. McHugh summarized her proposal to hold 4 capacity building workshops for individual artists once a quarter throughout the calendar year. Lead by Steven Wagner, the workshops will take place throughout the county. The workshop attendees will be surveyed as to which topics they would be interested. A fee will be charged to recoup the overhead costs. Community colleges could serve as a potential workshop space. Commissioner Heise moved, Commissioner Fong seconded; the motion carried unanimously.

C. Adopt Revised Budget

Chair Rodricks explained the need for the Commission Budget to be updated to include a line item for panelist honorariums for grants panel and to increase the Commission Manager's hours. There are sufficient funds to cover these expenses. Commissioner Heise moved, Commissioner McHugh seconded; motion unanimously carried.

8. Discussion Items

A. Update on Strategic Plan – Ad Hoc Strategic Plan Committee (R. Rodricks, E. Sweeney, & P. Fong-Martinez): Committee reported that the RFP was posted on February 8, 2019. Thus far, two applications have been received.

B. Arts Culture & Creativity Month: Commissioner Rodricks was asked to attend Californians for the Arts' Arts Advocacy Day in Sacramento on April 23 as a team leader. Chief Legislative Aide Juda Tolmasoff will request the Board of Supervisors to for a proclamation making April in Arts in Creativity Month in San Mateo County.

C. Ethics Training: All Commissioners were reminded they need to complete an Ethics Training for 2019, which is required by the County. The Commission Manager emailed them a link to a webinar for them to view.

D. Formation of Ad Hoc Committee to Draft the 2020-2021 Budget: Commissioners Stewart, Fong, and Rodricks volunteered to serve on the Budget Committee. The Commission agreed they would like to increase the budget to \$180,000 for 2020. Tolmasoff stated that the former County Supervisor asked departments to expect a 10% cut across departments.

E. Date for session meeting to onboard and refresh commissioners: since the Commission will have 5 new Commissioners, the Art Commission will hold a meeting to onboard new Commissioners and refresh existing Commissioners re: the Brown Act, Federal-state-local government arts structure, and Grants Programs. A calendar invite will be sent out the schedule the meeting.

9. Adjournment: The Chair adjourned the meeting at 3:05