MINUTES

1. Roll Call – Chair Stewart called the meeting to order at 1:02. Present: Commissioners Samarrudin Stewart; Harini Krishnan, Pauline Fong, Stephen Seymour, Edward Sweeney, Elizabeth Stone, and Laura McHugh via conference call. Absent: Rich Rojo

2. Agenda Amendments: no amendments

3. Oral Communications: none

4. Discussion Items
   A. Review of needs assessment (for further comments and/or questions), pages 1 to 33 of the draft plan: Commissioners unanimously agreed:
      1. Move survey data, charts and graphs to addendums at the end of the report
      2. Include Management Analyst report in the Addendums and Appendices
   B. Review of goals 1 through 6: due to time constraint, the goals (pages 34 onward) will be reviewed at the November 20, 2019 meeting.
   C. Next steps: review of goals to be done at the regularly Commission meeting on November 20.

5. Adjournment: 3:05

Next Commission meeting:
Wednesday, November 20, 2019
455 County Center, Room 405, Redwood City CA 94063