



Donald Mulliken, 1st District
Robin Rodricks, 2nd District
Sherrill Swan, 3rd District
Karen Chew, 4th District
Lisa Steel, 5th District

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SAN MATEO
COUNTY
ARTS
COMMISSION

Regular Meeting of the Arts Commission
Wednesday, June 12, 2013 — 1:00 to 2:30 p.m.
555 County Center, 5th Floor Conference Room
Redwood City, CA 94063

MINUTES

1. Roll Call

The meeting was called to order at 1:01 p.m. In attendance were Chair Rodricks, Commissioners Mulliken, Steel, Chew (arrived at 1:03 p.m.), Swan (arrived at 1:05 p.m.), plus staff: Juda Tolmasoff, guest: Lupe Sanchez

2. Agenda Amendments

None.

3. Oral Communications to allow the public to address the Commission on any matter **not** on the agenda. If your subject is **not** on the agenda, the Chair will recognize you at this time. ***Speakers are customarily limited to two minutes.*** A speaker's slip is required.

Brenda Bennett, Executive Secretary to the Director of the Public Works Department conveyed a message from Deputy County Manager Peggy Jensen that, due to a conflict on her calendar, she would be unable to attend the meeting.

4. Consideration of Minutes of Regular Meeting of May 8, 2013

The minutes of the May meeting, produced by Commissioner Steel, were moved as written by Commissioner Chew, seconded by Commissioner Mulliken and approved by all.

5. Reports*

A. Curator's Report (via Chair)

The current shows in the Caldwell and Community galleries (as reported in the May meeting minutes), along with the current show in the Rotunda Gallery, will run through July 5th. The new six-month show in the Rotunda Gallery, which will be installed the beginning of July, will focus on painted, one-of-a-kind, re-invented furniture. The new show in the Caldwell Gallery will be a photography show, featuring travel scenes.

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B. Grants & Workshop Program Manager's Report

1. Report back on Grant Portfolios

Grants Manager Esther Mallouh reported the following on the portfolios:

Arts Education & Educator Innovation Portfolio: (school grants information in the Grants Packet) Fifty dollar mini-grants were given to Bayshore Elementary (5 grants), Robertson Intermediate (5 grants), Half Moon Bay High School (3 grants), Hatch Elementary (3 grants), Franklin Roosevelt Elementary (5 grants), Terra Nova High School (3 grants), John Gill Elementary (4 grants), Jefferson Union High School (5 grants), Aragon High School (2 grants), Gateway Community School (2 grants) for a total of \$22,800. In a discussion that Ms. Mallouh had with Mr. Dick Sperisen, they agreed that mini-grants of \$100 should be the goal for the next funding cycle. They also agreed that the application process for the next funding cycle should begin in September in order to give the teachers ample time to develop projects for their proposals.

Commissioner Chew requested that the summer school sessions be considered for coverage in the funding cycle, as well. Chair Rodricks asked that these suggestions for the next funding cycle be included no later than the August meeting agenda for a vote.

Technical Portfolio: A total of nine *Letters of Intent* were received and, after review, eight organizations were invited to submit proposals. The Grants Manager visited and spoke with representatives of each organization. Of the eight applicants, the Grants Manager received six full proposals. Five of these were selected for consideration by an impartial, Bay Area review panel from outside of San Mateo County, which then submitted their recommendations for approval by the Arts Commission.

6. Action Items

A. Move to approve the 2013 funding cycle grant applications

The Grants Manager briefly reported on each proposal and the Commissioners discussed and voted on each of the five organizations for the submitted recommended grants, as follows:

(NOTE: Chair Rodricks, as being under current contract with Masterworks Chorale, recused herself from voting on that recommendation)

- Mid-Penninsula Boys & Girls Club for \$2,000: Moved by Commissioner Chew, seconded by Commissioner Swan, and approved by all

- Masterworks Chorale for \$4,500: Moved by Commissioner Mulliken, seconded by Commissioner Steel, approved by Commissioners Mulliken, Swan, Chew, and Steel, abstained by Chair Rodricks

- Menlowe Ballet for \$3,000: Moved by Commissioner Swan, seconded by Commissioner Chew, approved by all

- Music at Kohl for \$7,000: Moved by Commissioner Chew, seconded by Commissioner Steel, approved by all

- Sanchez Art Center for \$5,000: Moved by Commissioner Swan, seconded by Commissioner Mulliken, approved by all

Grand Total of Technical Portfolio grants funded for FY2012/2013: \$21,500

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B. Move to approve renewing the Grants Manager contract with Esther Mallouh for a period of 12 months, with a stipulation not-to-exceed \$25,000

After a brief discussion, Commissioner Steel moved the motion, Commissioner Chew seconded, and it was approved by all.

C. Move to encumber \$500 from FY 2012/2013 budget to offer as a stipend for a graphic designer to design two logos: (1) for the Arts Commission; and, (2) for the Grants Program

After a brief discussion of this item that was introduced at the last meeting, Commissioner Swan moved the motion, Commissioner Chew seconded, and it was approved by all.

D. Election of Arts Commission Officers for 2013/2014

Commissioner Mulliken nominated Commissioner Swan, who politely declined. Commissioner Swan nominated Chair Rodricks. Due to the fact that both Commissioners Chew and Steel will be stepping off of the Arts Commission, shortly, Commissioner Chew moved to keep the current Chair (Rodricks) and Vice Chair (Swan) in their current roles for the next fiscal year. The motion was seconded by Commissioner Steel and it was approved by all.

7. Staff and Commission Reports*

Chair Rodricks reported the following update on the Hewlett Foundation matching grant project: After providing the Foundation with additional requested information (i.e. Tax ID number, budget), she was told that the application for an intermediary partnership was being worked on and they requested a conference call with Chair Rodricks and Grants Manager Mallouh at the end of the week. They are expecting that the application should make it on their docket by November of this year.

Commissioner Mulliken reported on the Poet Laureate application launch event, which took place at the San Mateo County Fair on Saturday, June 8th. The first San Mateo County Poet Laurate will be announced at a Board of Supervisors meeting in October. Boris Koodrin, who manages the Fine Arts Division at the Fair, told Commissioner Mulliken that, since the San Mateo Arts Commission sponsors the Best of Show awards, a table is available for displaying information on the Arts Commission. Commissioners agreed to take advantage of this opportunity at next year's fair.

Commissioner Chew reported on a conversation she had with the Sheriff's Athletic League (SAL) Executive Director, Barbara Bonilla regarding their need for an eight-week, pilot, lunchtime art program in one the schools that they serve. If it is successful and indicates continuing interest, they could expand it to more schools and make it part of their after school programs. Ms. Bonilla asked Commissioner Chew to help her find an artist or art program for this project. SAL would like to partner with the Arts Commission on fundraising for this addition to their programs.

8. Discussion Items

A. Presentation to the Board of Supervisors on SMCAC activities

Chair Rodricks announced that she had received an email request from Deputy County Manager Peggy Jensen to prepare a presentation to the Board of Supervisors on the current activities and upcoming plans of the Arts Commission. Chair Rodricks ask staff to secure a date on the Board of Supervisors agenda in late July or early August for this item.

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B. Next steps for implementation and completion of Work Plan and Strategic Plan tasks
Commissioners discussed the development of an Advisory Auxiliary Committee to the Arts Commission. Chair Rodricks and Commissioner Chew have been meeting as a Task Force to develop the structure and plan of implementation and will present it in a memo at the July meeting. Commissioner Chew and Curator Silvestri have expressed interest in serving on the new committee. Chair Rodricks asked staff to check with County Counsel on this possibility.

Chair Rodrick is in the process of setting up a meeting with Emiko Ono at the Hewlett Foundation to discuss additional, potential funders for the Arts Commission Grants Program.

Adjournment

The meeting was adjourned at 2:42 p.m.

*Reports are verbal

Upcoming Meetings

July 10, 2013; August 14, 2013; September 11, 2013; October 9, 2013; November 13, 2013; December 11, 2013

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