Deputy Mayor Diane Papan, Chairperson of the San Mateo County City Selection Committee called for a meeting of the Committee at 6:15 p.m. on Friday, January 26, 2018, at Angelica’s Restaurant, 836 Main Street, Redwood City, CA 94063.

AGENDA

1) Roll Call

2) Approval of the minutes for the meeting of December 15, 2017

3) Acting on the behalf of the Council of Cities, Selection of one (1) Council Member to serve on the 2018 Charter Review Committee representing Council of Cities for an approximate term of 6 months beginning January, 2018 to review the San Mateo County Charter and make recommendations for amendment or revision to the Board of Supervisors

4) Selection of one (1) Council Member to serve as board member and one (1) Council Member to serve as an Alternate on the newly established San Mateo County Consolidated Oversight Board, which will replace all the existing oversight boards for successor agencies to redevelopment agencies in the County of San Mateo

   i. Council Member Mark Addiego, City of South San Francisco, is seeking appointment

5) Selection of three (3) Council Members to serve on the Housing Endowment and Regional Trust (HEART) Board representing Cities (All cities are eligible) for a term of three (3) years beginning March 1, 2018 through February 28, 2021

   i. Mayor Rick Bonilla, City of San Mateo, is seeking reappointment
   ii. Mayor Doug Kim, City of Belmont, is seeking reappointment
   iii. Council Member Ron Collins, City of San Carlos, is seeking reappointment

6) Selection of one (1) Council Member to serve on the Housing Endowment and Regional Trust (HEART) Board representing Cities (All cities are eligible) until the end of former San Bruno Council Member Ken Ibarra’s term (February 28, 2019)

   i. Council Member Glenn R. Sylvester, City of Daly City, is seeking appointment
7) Oral Communications

   i. **Public Comment** – Opportunity for the public to address the San Mateo County City Selection Committee.

   ii. **Any subject not on the agenda may be presented at this time by members of the City Selection Committee. These topics cannot be acted upon or discussed, but may be agendized for a later meeting date.**

If you have any questions or require additional information, contact Sukhmani S. Purewal at (650) 363-1802.
Mayor Liza Normandy, Chairperson of the San Mateo County City Selection Committee called for a meeting of the Committee at 6:15 p.m. on Friday, December 15, 2017, at Colma Fire House, 50 Reiner Street, Colma, CA 94014.

1) Roll Call – The meeting was called to order at 6:15 p.m. The following cities/towns were present: Atherton, Belmont, Brisbane, Burlingame, Colma, Daly City, East Palo Alto, Foster City, Half Moon Bay, Hillsborough, Menlo Park, Millbrae, Pacifica, Portola Valley, Redwood City, San Bruno, San Carlos, San Mateo, South San Francisco, and Woodside.

Absent: None.

2) Approval of the minutes for the meeting of June 30, 2017

   Motion: Millbrae
   Second: Burlingame
   Noes: None
   Absent: None

3) Selection of one (1) Council Member to serve on the Bay Area Air Quality Management District (BAAQMD) representing Cities for a term of two (2) years beginning January 1, 2018 through December 31, 2019

   i. Vice-Mayor Doug Kim, City of Belmont, is seeking reappointment

   Motion to reappoint Mayor Doug Kim: Brisbane
   Second: Menlo Park
   Ayes: Atherton, Belmont, Brisbane, Burlingame, Colma, Daly City, East Palo Alto, Foster City,

**Noes:** None  
**Absent:** None

4) Selection of one (1) Council Member to serve on the Domestic Violence Council (DVC) representing *Cities* for a term of three (3) years beginning January 1, 2018 through December 31, 2020

Nomination was accepted from the floor by Chair Liza Normandy for Council Member Catherine Carlton, Menlo Park.

**Motion to appoint Council Member Catherine Carlton:** Burlingame  
**Second:** Redwood City  
**Ayes:** Atherton, Belmont, Brisbane, Burlingame, Colma, Daly City, East Palo Alto, Foster City, Half Moon Bay, Hillsborough, Menlo Park, Millbrae, Pacifica, Portola Valley, Redwood City, San Bruno, San Carlos, San Mateo, South San Francisco, and Woodside.  
**Noes:** None  
**Absent:** None

5) Selection of one (1) Council Member to serve as *Alternate* on the Domestic Violence Council (DVC) representing *Cities* for a term of three (3) years beginning January 1, 2018 through December 31, 2020

Nomination was accepted from the floor by Chair Liza Normandy for Council Member Ann Keighran, Burlingame.

**Motion to appoint Council Member Ann Keighran:** Burlingame  
**Second:** San Bruno  
**Ayes:** Atherton, Belmont, Brisbane, Burlingame, Colma, Daly City, East Palo Alto, Foster City, Half Moon Bay, Hillsborough, Menlo Park, Millbrae, Pacifica, Portola Valley, Redwood City, San Bruno, San Carlos, San Mateo, South San Francisco, and Woodside.  
**Noes:** None  
**Absent:** None

6) Selection of one (1) Council Member to serve on the San Mateo County Transportation Authority (SMCTA) representing *Cities* for a term of two (2) years beginning January 1, 2018 through December 31, 2019

   i. **Council Member Emily Beach, City of Burlingame, is seeking reappointment**

**Motion to appoint Council Member Emily Beach:** Millbrae  
**Second:** San Bruno  
**Ayes:** Atherton, Belmont, Brisbane, Burlingame, Colma, Daly City, East Palo Alto, Foster City, Half Moon Bay, Hillsborough, Menlo Park, Millbrae, Pacifica, Portola Valley, Redwood City, San Bruno, San Carlos, San Mateo, South San Francisco, and Woodside.  
**Noes:** None
Absent: None

7) Selection of one (1) Council Member to serve on the San Mateo County Transportation Authority (SMCTA) representing **Northern Cities (Eligible Cities: Brisbane, Colma, Daly City, Pacifica, San Bruno, and South San Francisco)** for a term of two (2) years beginning January 1, 2018 through December 31, 2019
   
i. **Mayor-Elect Rico E. Medina, City of San Bruno, is seeking appointment**

Motion to appoint Mayor Rico Medina: Millbrae
Second: Burlingame
Noes: None
Absent: None

8) Election of a Chairperson to the City Selection Committee for 2018
   (Note: Candidates must be a current Mayor or Council Member)

Nomination was accepted from the floor by Chair Liza Normandy for Council Member/Vice-Chair Diane Papan, San Mateo.

Motion to appoint Council Member Diane Papan as Chair: Millbrae
Second: Belmont
Noes: None
Absent: None

9) Election of a Vice Chairperson to the City Selection Committee for 2018
   (Note: Candidates must be a current Mayor or Council Member)

Nomination was accepted from the floor by Chair Liza Normandy for Council Member Glenn Sylvester, Daly City.

Motion to appoint Council Member Glenn Sylvester as Vice-Chair: Daly City
Second: Millbrae
Noes: None
Absent: None

11) Acting on the behalf of the Council of Cities, Selection of one (1) Council Member to serve on the 2018 Charter Review Committee representing **Council of Cities** for an approximate term of 6
months beginning January, 2018 to review the San Mateo County Charter and make recommendations for amendment or revision to the Board of Supervisors.

None appointed.

10) Oral Communications

None

The meeting was adjourned at 6:23 p.m.
December 6, 2017

Liza Normandy, Chair, Council of Cities
400 Grand Ave
South San Francisco, CA 94080
liza.normandy@ssf.net

Dear Chair Normandy:

Re: Request to Designate An Appointee to the 2018 Charter Review Committee

On November 21, 2017, the Board of Supervisors adopted the enclosed resolution convening a 2018 Charter Review Committee to review the San Mateo County Charter and make recommendations for amendment or revision to the Board of Supervisors. It is anticipated that the 2018 Charter Review Committee will convene in early January and will serve for approximately six months.

The 2018 Charter Review Committee will be comprised of 18 members. Each member of the Board is appointing two residents from his or her Supervisory District. In addition, the Board will be appointing two additional members representing, respectively, businesses with more than 100 employees and communities of concern. Finally, the Board has determined that each of the following six organizations shall designate one person for appointment to the Committee: the Council of Cities, County School Boards Association, League of Women Voters, Central Labor Council, SamCEDA, and the Youth Commission. I am pleased to inform you that your organization is being requested to provide a designee to serve on the Committee.

Because the Board will be making the appointments at its meeting of January 9, 2018, the Board is requesting that you identify your agency’s designee no later than December 31, 2017. Please complete the form below and return it to Shirley Lectura, Executive Assistant with the County Counsel’s Office either by e-mail at slectura@smcgov.org or regular mail at the following address:

Charter Review Committee Designation
Attn: Shirley Lectura
San Mateo County Counsel
400 County Center, 6th Floor
Redwood City, CA 94063-1662
If you have any questions, please feel free to call County Counsel John Beiers at (650) 363-4775 or send him an e-mail at jbeiers@smcgov.org. Thank you for your assistance in this very important project for the County of San Mateo and its residents.

Sincerely,

[Signature]

Don Horsley, President
San Mateo County Board of Supervisors

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**CHARTER REVIEW COMMITTEE DESIGNEE**

Name of Agency:

Name of Designee:

*Contact Information for designee*

Mailing address:

Phone number(s):

E-mail:
RESOLUTION NO. 075570

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

*   *   *   *   *   *

AMENDED RESOLUTION ESTABLISHING THE 2018 CHARTER REVIEW COMMITTEE TO MAKE RECOMMENDATIONS TO THE BOARD OF SUPERVISORS REGARDING PROPOSED AMENDMENTS TO THE COUNTY CHARTER

RESOLVED, by the Board of Supervisors of the County of San Mateo, State of California, that

WHEREAS, San Mateo County Charter section 801 provides that the Board of Supervisors shall convene a Charter review committee within eight years of the last complete Charter review and that said committee shall review the Charter and, after public hearings, make appropriate recommendations for amendment or revision to the Board; and

WHEREAS, the last Charter review committee convened by this Board was in 2010, and this Board has determined that a committee should be convened to review the Charter in 2018; and

WHEREAS, on July 25, 2017, this Board created an ad hoc subcommittee for the purposes of developing and presenting recommendations regarding the creation of the 2018 Charter Review Committee. The subcommittee reviewed prior charter review materials and has met with staff from both the County Manager’s Office and County Counsel’s Office and has developed recommendations concerning the composition, scheduling, and guidance to be given to the 2018 Charter Review Committee; and
WHEREAS, the Board desires that any recommendation of the Charter Review Committee to amend the Charter be received by June 30, 2018, in order to allow the Board adequate time to consider the recommendations and to further consider whether to place any amendments to the Charter on the November 6, 2018, election ballot; and

WHEREAS, in light of the desire to convene Charter Review Committee meetings as soon as possible after January 1, 2018, the Board should appoint its nominees on or before its December 12, 2017, meeting; and

WHEREAS, on November 7, 2017, this Board adopted Resolution No. 075548 which contained inadvertent errors concerning the matters that the Board was directing the Charter Review Committee to address.

NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED as follows:

1. A 2018 Charter Review Committee of sixteen (16) members is hereby established, the membership of which shall be selected as follows: (1) each member of the Board shall appoint two residents from his or her Supervisorial District; (2) one person shall be designated by each of the following five organizations for appointment to the Committee by the Board of Supervisors: the Council of Cities, the County School Boards Association, the League of Women Voters, the Central Labor Council, and SamCEDA; and (3) the Board shall nominate a representative from the community representing businesses with more than 100 employees.
2. The Committee shall appoint a Chair to preside over meetings of the Committee, and a Vice Chair to preside in the absence of the Chair.

3. The Committee will comply with the open meeting and other requirements set forth in the Ralph M. Brown Act.

4. Nine members shall constitute a quorum of the Committee and shall also be the voting requirement for approval of recommendations.

5. The County Counsel and County Manager, or their designees, shall provide staff support for the Committee.

6. The Charter Review Committee should submit to the Board, no later than June 30, 2018, such recommendations, consistent with the State Constitution and other provisions of State law, which in its opinion are appropriate.

7. In its review of the Charter, the Committee should specifically address: (a) the consolidation of the offices of controller and treasurer-tax collector into a single appointed Director of Finance position such as that in Marin County and Santa Clara County, or, in the alternative, whether the separate offices of controller and treasurer-tax collector should be changed from elected offices to appointed offices; (b) technical and administrative clean-up items concerning matters such as the appointment process for the County Manager and the consolidation of the elections function with the Office of the Assessor-Clerk-Recorder; and (c) such other matters as the committee deems appropriate.

*   *   *   *   *   *
RESOLUTION NUMBER: 075570

Regularly passed and adopted this 21st day of November, 2017

AYES and in favor of said resolution:

Supervisors:  CAROLE GROOM
               DON HORSLEY
               WARREN SLOCUM
               DAVID J. CANEPA

Absent:  DAVE PINE

NOES and against said resolution:

Supervisors:  NONE

[Signature]
President, Board of Supervisors
County of San Mateo
State of California

Certificate of Delivery

I certify that a copy of the original resolution filed in the Office of the Clerk of the Board of Supervisors of San Mateo County has been delivered to the President of the Board of Supervisors.

[Signature]
Deputy Clerk of the Board of Supervisors
November 15, 2017

The Honorable Liza Normandy, Chairperson
San Mateo County City Selection Committee
c/o Sukhmani Purewal, Secretary
San Mateo County, Clerk of the Board’s Office

Subject: Appointment of Members to the San Mateo County Consolidated Oversight Board

Dear Vice-Mayor Normandy,

ABx1 26, which called for the dissolution of redevelopment agencies (RDAs), mandated the formation of successor agencies (SAs) to wind down the former RDAs’ operations. The bill also required each SA to have an oversight board (OB), resulting in a total of thirteen (13) SAs and thirteen (13) OBs in San Mateo County. Subsequently, SB 107 was passed in September 2015, which dissolves the current OBs effective July 1, 2018 and replaces them with a single countywide OB.

Under the law, the County’s City Selection Committee may appoint one member to the single countywide OB. We recommend that an alternate OB member also be appointed. The Governor will appoint individuals to fill any OB position that has not been filled by July 15, 2018.

The following information are things to consider when appointing members and alternates.

- The countywide OB has a fiduciary responsibility to the holders of legally enforceable debts of the former RDAs and to the taxing entities that will benefit from distributions of property tax and other revenues of the former RDAs.
- Duties of the countywide OB include a detailed review of the Recognized Obligation Payment Schedule (ROPS) and overseeing the disposition of the assets and properties of the former RDAs.
- Members of the countywide OB shall serve without compensation or reimbursement for expenses.
- Members of the countywide OB shall have personal immunity from suit for their actions taken within the scope of their responsibilities under ABx1 26.
- Members shall serve at the pleasure of the appointing bodies.
- The countywide OB is subject to the Ralph Brown Act, the California Public Records Act, and the Political Reform Act of 1974.

Please provide the names and contact information of your appointees no later than March 1, 2018. If you have questions or concerns, please email Shirley Tourel at stourel@smc.gov or call (650)599-1149.

Sincerely,

[Signature]
Juan Raigoza
Controller

Attachment:
Cities That Receive Revenues From Former RDAs
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<th>Item No.</th>
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<td>City of San Diego</td>
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<td>City of Los Angeles</td>
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<td>City of Long Beach</td>
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<td>13</td>
<td>City of Paramount</td>
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</tr>
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</table>

Note: The monies distributed to foster city are passed-through the Central Municipal Improvement District.
Re: City Selection Committee Appointment: County Consolidated Oversight Board Appointment

Honorable Mayors and Council Members:

I write to request your support for the appointment to serve on the *San Mateo County Consolidated Oversight Board*. In 2011, state legislation abolished local Redevelopment Authorities (RDA), and created city Oversight Boards to oversee the dissolution of individual RDAs. Subsequent legislation mandated that on July 1, 2018, individual city Oversight Boards would dissolve, replaced by a single countywide Oversight Board to oversee any remaining RDA issues in a county. It is to this consolidated countywide board that I seek appointment.

I have served on the South San Francisco Oversight Board to the Successor Agency to the Redevelopment Authority (RDA) for over four years, and have a deep knowledge and understanding of the unwinding and maintenance functions required to complete the dissolution of former Redevelopment Authorities. I am also sensitive to the competing requirements of the Oversight Board to maximize revenues for the taxing entities, and the desires of the city to utilize legacy RDA assets in a responsible way which may not necessarily maximize revenues. I will work with individual cities in our County to understand their legacy RDA issues, understand how each city desires to utilize remaining RDA assets, and faithfully represent their interests on the Consolidated Oversight Board. I have a passion for this work and the remaining good which may be yielded from legacy RDA assets and would appreciate your support.

Thank you for considering my appointment to the San Mateo County Consolidated Oversight Board. Please do not hesitate to contact me at (650) 877-8501 if you would like to discuss my candidacy further.

Sincerely,

Mark Addiego
City Council, South San Francisco
December 31, 2017

Re: Reappointment to HEART Board of Directors

Dear Honorable Mayors and City Council Colleagues,

I write to request your consideration and support for my reappointment to the HEART Board of Directors.

As a council member, community activist and deeply involved volunteer for many years in San Mateo, I remain engaged in finding creative ways to provide affordable housing for all of our residents. I have been deeply committed to this goal since my appointment by the San Mateo City Council to the Bay Meadows and Transportation Corridor Citizens Advisory Committee in 2001 and have focused on creating a mix of housing opportunities that allow for residents of different income levels to become part of San Mateo. As a HEART Board Member I have enjoyed and worked hard at expanding my efforts to all of San Mateo County.

My City Council external agency assignments include ABAG, C/CAG CMEQ Committee, Peninsula Clean Energy, Commute.org, and SBWMA along with HEART. These assignments put me at the intersection of transportation planning, County traffic congestion relief, sustainability efforts, waste collection and diversion as well as creating viable options for Affordable housing and shelter for the homeless and Veterans.

In addition to my volunteer and Council experience, my background in construction provides the right mix of experience to continue to be an active member of this board as we strive to meet one of the most pressing needs in San Mateo County today – affordable housing!

I would be deeply honored by your reappointment to the HEART Board of Directors. Please feel free to call me at (650) 430-9171 or email me at rbonilla@cityofsanmateo.org if you would like to discuss my candidacy.

I sincerely appreciate your support.

Rick Bonilla
Mayor
City of San Mateo
January 8, 2018

Re: City Selection Committee Appointment: Housing Endowment and Regional Trust (HEART) Board

Honorable Mayor and City Council Members:

I am writing this to request your support to continue to serve on the HEART Board of Directors for another term. I have had the honor of helping promote housing options for our diverse communities.

I am committed to helping the cause of planning, financing, and building new housing at all levels of affordability. My experience as a certified urban planner can help with my contributions to HEART. I am equally motivated to pursue housing solutions that provide benefits to all of our communities, such as the potential for creative RHNA programs that help us meet our housing needs as a region. Finally, I will continue to support low-interest loans for first-time homebuyers and innovative programs that help cities energize unused housing funds to provide temporary loans that get new residences financed and built.

Thank you for considering my re-appointment to the HEART Board. Please do not hesitate to contact me at (650) 239-6300 if you would like to discuss my candidacy further.

Respectfully,

Doug Kim, AICP
Mayor

cc: Sukhmani S. Purewal, Secretary to City Selection Committee
Diane Papan, Chair
January 11, 2018

To: My colleagues on the San Mateo County City Councils

Re: HEART Board appointment

I am interested in being reappointed to the HEART Board of Directors in San Mateo County. I have served on this Board representing the City of San Carlos since 2012 and am currently the vice-chair.

I am proud of how HEART has evolved and grown during my time as a board member, and I welcome the opportunity to be able to continue to contribute to this organization. Thank you for your consideration.

Sincerely,

Ron Collins
San Carlos City Council
January 10, 2018

Greetings Constituents and Esteemed Colleagues,

Upon joining the City Council in December 2016 and becoming Mayor, I learned of the HEART Program. I conducted research and found that Daly City was no longer participating in this worthwhile program. After an exhaustive eight (8) month advocacy to rejoin, I am happy to report that we are back!!

Having had and currently renewing my Real Estate License for over 30 years, my specialty has always been mortgage instruments rather than sales. Currently a Director for the SF Police Credit Union the past 7 years, whereupon we approve and create policy in many aspects to include lending, I have a great understanding of the various loan choices and the pros and cons of each.

It is my desire to be considered for a board position of HEART. I bring the energy and synergy not only to the board, but also to be a strong advocate of HEART and helping any and all potential home buyers with the creative means and financial preparation and resources that I am aware of.

There is no need to re-invent the wheel as many has tried to do, let’s keep HEART moving.

I humbly request your vote.

Respectfully,

Glenn R. Sylvester
Council Member