



Donald Mulliken, 1<sup>st</sup> District  
Robin Rodricks, 2<sup>nd</sup> District  
Sherrill Swan, 3<sup>rd</sup> District  
Karen Chew, 4<sup>th</sup> District  
Lisa Steel, 5<sup>th</sup> District

County Office Building  
555 County Center, 5<sup>th</sup> Floor  
Redwood City, CA 94063  
(650) 599-1393  
[www.sanmateocountyparks.org](http://www.sanmateocountyparks.org)  
[www.discoversmc.com](http://www.discoversmc.com)

SAN MATEO  
COUNTY  
**ARTS**  
COMMISSION

**Regular Meeting of the Arts Commission  
Wednesday, August 8, 2012  
1:00 to 2:30 p.m.  
555 County Center, Conference Room 1, 5th Floor  
Redwood City, CA 94063**

**MINUTES**

**1. Roll Call**

Chair Rodricks called the meeting to order at 1:00 p.m.

Commission: Chew, Mulliken, Rodricks (Chair), Swan (Vice Chair), Steel

Staff: Porter, Lockman, Tolmasoff, Bennett

**2. Agenda Amendments**

There were none.

**3. Oral Communications**

There were none.

**4. Consideration of Minutes**

A. Regular Meeting of July 11, 2012

Commissioner Chew noted the word "passion" should be replaced with "possession" on the second page of the minutes, third paragraph, last line.

Commission Action: M/S Chew/Steel to approve the July 11 minutes with the one modification.

Motion carried 5-0.

**5. Reports**

A. Curator's Report\*

None.

B. California Arts Council - grant update

None.

**6. Presentation**

- A. Regionwide Collaboration to Grow Arts Participation: Josh Russell, Director of Communications and Emerging Initiatives, 1stAct Silicon Valley

After Mr. Russell's presentation, Commission consensus was for the Marketing Subcommittee (Commissioners Chew and Swan) to meet with Mr. Russell and discuss potential collaboration. Mr. Russell noted that the [www.discoversmc.com](http://www.discoversmc.com) link would remain for view and use by artists and organizations but would not have dedicated maintenance as previously by agreement.

**7. Action Items**

- A. Review and Approve Draft Arts Commission Policy (continued from July meeting)

Commissioner Swan asked where the Commission's mission of promoting arts was included in the draft policy. Chair Rodricks suggested that the word "County" should be inserted in the first line of the first page after "San Mateo" and before "Arts Commission." She suggested adding a bullet at the beginning of the first bulleted list: "Promote and advance the arts in San Mateo County."

Discussion ensued about the section "Cultural Diversity," it being noted that the California Arts Council grant application asks for such policies. Director Porter said staff would ask County Counsel if the County has written policies on Cultural Diversity, ADA, and conflict of interest. Commissioner Mulliken said the Strategic Plan also needed such policies. Director Porter said implementation of policies and the Plan would need Board approval.

Commissioner Chew noted that the section on "Freedom of Expression Policy" should be consistent with the County gallery guidelines. She suggested that the Gallery Guidelines, Strategic Plan, Grant Guidelines, and Commission Policy would need to be consistent.

Commissioners Mulliken and Rodricks, the Policy Subcommittee, would revise the proposed policies and bring back for further review.

- B. Review and Approve Draft Request for Proposal for Grants and Workshop Manager (continued from July meeting)

Tabled.

**8. Staff and Commission Reports\***

- A. Board of Supervisors' Members Memo

Park Superintendent Lockman said a draft Members' memo had been drafted. He said that had been provided to County Manager's Office for feedback as how best to proceed.

Director Porter asked about the grant program and the proposed grants manager of that program, noting that \$20,000 would be spent to grant \$20,000. Commissioner Steel said that the person would be expected to leverage more funds and manage the workshops. Director Porter said the County had engaged a grants person through Deputy County Manager McMillan's office, and suggested there might be some potential there for grants support for the Commission.

There was consensus to have County Counsel review the proposed policies after revision, get direction from the County Manager's Office (CMO's) on the Commission's Strategic Plan and how to present to the Board of Supervisors, contact the CMO about their grants person and determine if that would be a good fit for the Commission's needs, and follow up with Mr. Russell on website possibilities and future collaborations.

## **9. Adjournment**

Commission Action: M/S Steel/Swan to adjourn.

Motion carried 5-0.

Meeting adjourned at 2:50 p.m.