



LOCAL FUNDS LOCAL NEEDS

MEASURE A 2013-2023

San Mateo County Measure A Oversight Committee Thursday, November 20, 2014, 6 p.m.

College of San Mateo, College Heights Conference Room, Building 10, Room 468
1700 West Hillsdale Boulevard, San Mateo, CA 94402

AGENDA

1. Pledge of Allegiance Vice Chair Lynne Shubunka

2. Call to Order and Roll Call Vice Chair Lynne Shubunka

3. Public Comment
(This item is reserved for persons wishing to address the Committee on any Committee-related matters not otherwise on this agenda, and on any listed agenda items other than those Matters Set for a Specified Time or on the Regular Agenda. Members of the public who wish to address the Committee should complete a speaker request form. Speakers are customarily limited to two minutes.)

4. Approve the Minutes of the Meeting of May 8, 2014 Vice Chair Lynne Shubunka

5. Discussion Item:
Status Report – Measure A Receipts, Spending and Performance for Fiscal Year Ending June 30, 2014 Jim Saco
County Budget Director and
Reyna Farrales
Deputy County Manager

6. Discussion/Action Item:
Controller’s Report on Measure A Funds Bob Adler
County Controller

7. Measure A Process and Timeline for FY 2015-17 Reyna Farrales
Deputy County Manager

8. Setting Date of Next Committee Meeting Vice Chair Lynne Shubunka

9. Adjourn Vice Chair Lynne Shubunka

Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting, or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact Marshall Wilson, Director of Communications at least 2 working days before the meeting at (650) 363-4153 and/or mwilson@smcgov.org. Notification in advance of the meeting will enable the Committee to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it. Attendees to this meeting are reminded that other attendees may be sensitive to various chemical based products.

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San Mateo County Measure A Oversight Committee

Thursday, May 8, 2014, 6:00pm

College of San Mateo, College Heights Conference Room, Building 10, Room 468
1700 West Hillsdale Boulevard, San Mateo, CA 94402

MINUTES

- I. **Pledge of Allegiance**

- II. **Call to Order** – The meeting was called to order by Chair Daniel Quigg at 6:06 p.m.

Roll Call – Present: Daniel F. Quigg, Samuel Hutkins, Jamie Monozon, Susan Brissenden-Smith, Lynne Shubunka, Manuel Ramirez, Jr. and Wing Yu; Carolyn Clark arrived at 6:42pm.

Absent: Mindy Pengel, Zoe Kersteen-Tucker

- III. **Public Comment**

Speakers: None

- IV. **Approve the Minutes of the February 4, 2014 Meeting** – Approved by a vote of 7-0-0

- V. **Review of Roles and Responsibilities** – presented by Deputy County Manager Reyna Farrales

- VI. **Status Report – Measure A Receipts and Projections** – Presented by County Budget Director Jim Saco

- VII. **Status Report – Measure A Spending and Performance** – Presented by Reyna Farrales and Jim Saco

- VIII. **Setting date of next Committee meeting – The next meeting was scheduled for Thursday, October 23, 2014 at 6:00 p.m. at the College of San Mateo, College Heights Conference Room, Building 10, Room 468, 1700 West Hillsdale Boulevard, San Mateo, CA 94402**

- IX. **Adjourn – The meeting was adjourned at 7:32 p.m.**

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Measure A

EXPENDITURES AND PERFORMANCE REPORT
FISCAL YEAR ENDING JUNE 30, 2014



NOVEMBER 20, 2014
MEASURE A OVERSIGHT COMMITTEE

OVERVIEW

In November 2012, San Mateo County voters approved Measure A, a ten-year half-cent general sales tax, to maintain the quality of life for all County residents by providing essential services and maintaining and/or replacing critical facilities. In Fiscal Years (FY) 2013-15, the Board appropriated over \$100 million in Measure A funding to support the Big Lift early learning initiative; prevention and early intervention services for at risk children; design and architecture of a new Public Safety Dispatch Center; procurement of new fire engines and safety equipment; after school and summer reading programs; staffing, capital improvement projects and ongoing maintenance for County Parks; funding to Seton to ensure the continuity of health care services to low-income residents in the North County and the coastside; and funding to SamTrans to ensure the continuity of paratransit services to the elderly and disabled.

The County created a performance dashboard to track all Measure A initiatives:

<https://performance.smcgov.org/measure-a>

Criteria for Measure A funding in Fiscal Years 2013-15 included the following:

1. Consistent with the needs identified in the text for Measure A (see below);
2. Fills gaps in services for vulnerable populations;
3. Leverages Measure A funds with other revenue;
4. Repairs county infrastructure;
5. Improves the efficiency/effectiveness of County operations resulting in long-term savings;
6. Utilizes evidence-based approaches to service delivery; and
7. Engages other stakeholders.

MEASURE A LANGUAGE

The County of San Mateo continues to face increased demand for, and expenses in providing, essential County services and facilities that its residents rely on, such as:

- Maintaining child abuse protection programs;
- Maintaining 911 emergency dispatch services;
- Maintaining healthcare for low-income children, seniors and disabled;
- Maintaining fire prevention and response;
- Maintaining pre-school after-school and library programs for children and teens, including reading programs and homework centers;
- Keeping county parks open;
- Maintaining county-wide gang and drug task forces;
- Providing neighborhood health clinics;
- Maintaining adequate jail staffing;
- Ensuring that hospitals in the county, including Seton Medical Center, are earthquake safe, maintain long term care beds for low-income patients requiring more intensive care than nursing facilities can provide, and expand and improve the overall quality of health care in the County, including emergency services and advanced medical technology to reduce emergency room wait times and increase capacity and efficiency for county residents;
- Ensuring that Medi-Cal patients and applicants for Medi-Cal benefits referred by the Health Plan of San Mateo (HPSM) receive appropriate and timely inpatient and outpatient services

MEASURE A: APPROVED INITIATIVES

YEAR-END REPORT CONTENTS

This year-end report includes the following information:

- Overview
- Budgeted Measure A Initiatives for Fiscal Years 2013-15
- Measure A receipts and projections
- Summary of budget and expenditures through fiscal year ending June 30, 2014
- Performance updates for funded initiatives through June 30, 2014

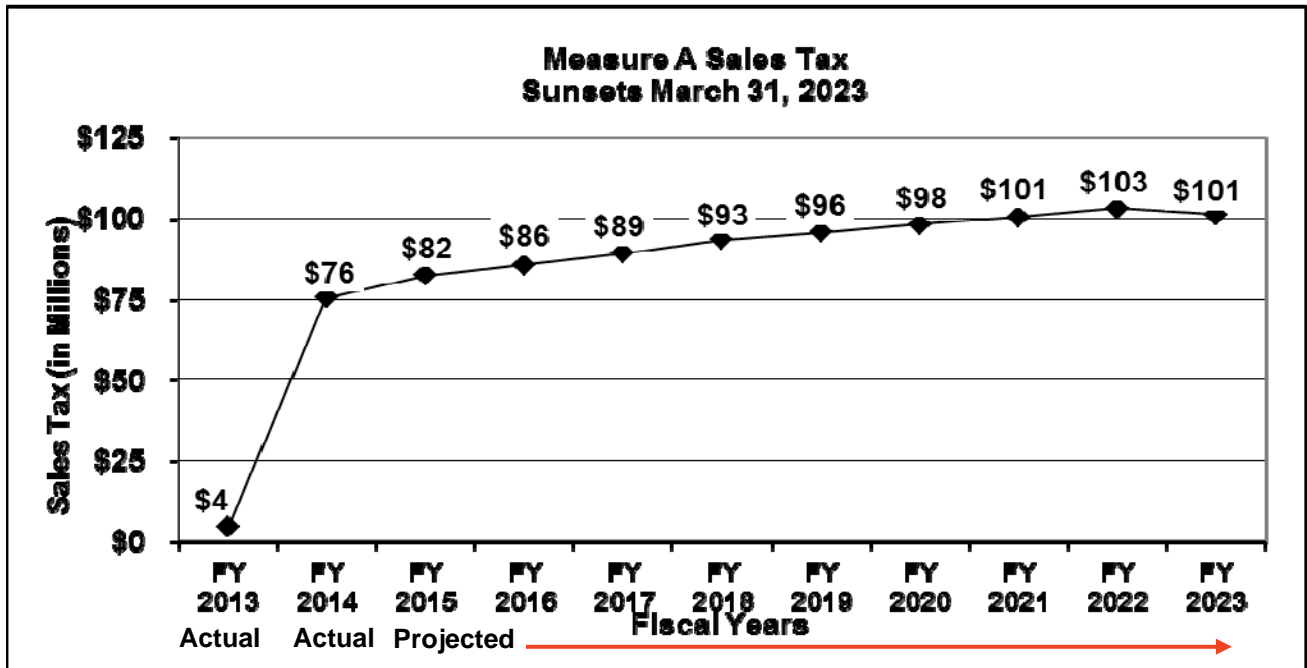
MEASURE A: APPROVED INITIATIVES

Measure A - Budgeted Initiatives	Departments	Budget 2013-14	Budget 2014-15
Seton Medical Center - thru 12/31/14	Non-Departmental Services	11,500,000	7,200,000
Countywide Bicycle and Pedestrian Coordinator	Department of Public Works	80,000	75,500
Buildings and Facilities Infrastructure	Capital Projects	4,640,000	12,000,000
Coastside Medical Services	Health System	551,180	402,359
Coastside Response Coordinator	Sheriff's Office	30,000	30,000
Consultant to study Planning and Building Fees	Planning and Building	100,000	0
Contribution to Parks Foundation	Parks Department	100,000	0
Community Overcoming Relationship Abuse CORA - Legal	Human Services Agency	75,000	0
Core Service Agencies - Emergency Housing Assistance	Human Services Agency Information Services	385,000	0
Core Service Agencies - Performance Mgmt System	Dept. Non-Departmental Services	300,000	25,000
County Fire Engine and Vehicle Replacement Fund	Human Services Agency	2,000,000	1,500,000
Court Appointed Special Advocates (CASA) for Foster Care	Non-Departmental Services	100,000	100,000
Early Learning and Care Trust Fund - Big Lift	Human Services Agency	5,000,000	5,000,000
East Palo Alto Homeless Shelter Operating Expenses	Human Services Agency	700,000	500,000
Farm Labor Housing Rehabilitation and Replacement	Housing Department	0	500,000
HEART Local Housing Trust Fund Matching Program	Department of Housing	1,000,000	0
Homeless Outreach Teams (HOT)	Human Services Agency	150,000	150,000
Library Capital Needs	County Library	2,000,000	0
Library Summer Reading Programs	County Library	328,300	206,300
Mental Health System of Care for Adults	Health System	2,655,322	1,405,289
Daly City Library (Non-County Library Capital Funding)* <i>No expenditures or performance as of this report</i>	County Library	500,000	0
North Fair Oaks General Plan Implementation	Planning and Building	3,403,500	3,080,000
Parks Department Capital Projects	Capital Projects	1,716,500	1,716,500
Parks Department Operations and Maintenance	Parks Department	2,066,208	2,066,208
Prevention and Early Intervention - At Risk Children	Health System	2,645,381	3,648,185
Prevention and Early Intervention - At Risk Children	Human Services Agency	1,270,927	1,711,789
Re-Entry Employment Preparation Program (REEP)	Human Services Agency	41,096	216,120
SamTrans - Services to Youth, Elderly, and Disabled	Non-Departmental Services	5,000,000	5,000,000
School Safety	Sheriff's Office Information Services	473,219	473,219
Technology Infrastructure and Open Data	Dept.	3,230,000	3,230,000
Veterans Services	Human Services Agency	100,000	258,306
Total Measure A - Funded Initiatives		\$52,141,633	\$50,494,775















MEASURE A: APPROVED INITIATIVES

<u>Tax Period</u>	<u>Date Deposited</u>	<u>Measure A Tax Receipts</u>
Apr-13	06/26/13	4,397,205.32
FY 2013 Total		4,397,205.32
May-13	07/10/13	4,367,700.00
Jun-13	08/21/13	5,823,600.00
Jul-13	09/25/13	7,930,645.59
Aug-13	10/09/13	4,930,200.00
Sep-13	11/20/13	6,573,600.00
Oct-13	12/26/13	7,756,963.99
Nov-13	01/15/14	5,181,200.00
Dec-13	02/19/14	6,908,200.00
Jan-14	03/26/14	8,193,726.35
Feb-14	04/16/14	4,924,200.00
Mar-14	05/21/14	6,565,600.00
Apr-14	06/25/14	6,421,912.46
FY 2014 Total		75,577,548.39
May-14	07/16/14	5,013,200.00
Jun-14	08/20/14	6,669,100.00
Jul-14	09/26/14	8,619,237.74
Aug-14	10/15/14	5,399,300.00
<i>Sep-14 Projected</i>	<i>11/30/14</i>	<i>7,099,488.00</i>
<i>Oct-14 Projected</i>	<i>12/31/14</i>	<i>8,377,521.11</i>
<i>Nov-14 Projected</i>	<i>01/31/15</i>	<i>5,595,696.00</i>
<i>Dec-14 Projected</i>	<i>02/28/15</i>	<i>7,460,856.00</i>
<i>Jan-15 Projected</i>	<i>03/31/15</i>	<i>8,849,224.46</i>
<i>Feb-15 Projected</i>	<i>04/30/15</i>	<i>5,318,136.00</i>
<i>Mar-15 Projected</i>	<i>05/31/15</i>	<i>7,090,848.00</i>
<i>Apr-15 Projected</i>	<i>06/30/14</i>	<i>6,935,665.46</i>
FY 2015 Total		82,428,272.76
Running Total		162,403,026.47














MEASURE A: APPROVED INITIATIVES



**County of San Mateo
Measure A
Fiscal Year-End Summary of Expenditures and Performance
from July 2013 to June 2014**

Community	Initiative Description	FY 2013-15 Budget	Expenditures as of 6/30/2014	Performance Goals Met?		
Healthy and Safe	Mental Health System of Care for Adults	\$4,060,611	\$33,886	 In Process		
	Prevention and Early Intervention - Emergency Case Management	\$9,315,013*	\$1,605,853	 In Process		
	Prevention and Early Intervention - CORA Legal Expenses			 Met		
	Prevention and Early Intervention - Parenting Project			 In Process		
	Prevention and Early Intervention -Expansion of Mental Health Outpatient Services			 Met		
	Prevention and Early Intervention - Expansion of Substance Abuse Treatment			 In Process		
	Prevention and Early Intervention - Pre-to-Three Partners for Safe and Healthy Children Enhancement			 Met		
	Prevention and Early Intervention - Youth Trauma Intervention			 Met		
	Prevention and Early Intervention - Mental Health and First Aid			 Met		
	School Safety			\$946,438	\$139,331	 In Process
	Seton Medical Center			\$18,700,000	\$11,300,000	 Met
	Coastside Response Coordinator	\$60,000	\$20,114	 In Process		
	Coastside Medical Services	\$953,539	\$23,998	 In Process		
		Library Summer Reading Program	\$534,600	\$328,300	 Met	

MEASURE A: APPROVED INITIATIVES

<i>Community</i>	<i>Initiative Description</i>	<i>FY 2013-15 Budget</i>	<i>Expenditures as of 6/30/2014</i>	<i>Performance Goals Met?</i>
Prosperous	Court Appointed Special Advocates (CASA) for Foster Care	\$200,000	\$100,000	 In Process
	Homeless Outreach Teams and East Palo Alto Homeless Shelter Operating Expenses	\$1,500,000	\$740,157	 In Process
	Core Service Agencies - Performance Management System	\$325,000	\$163,494	 In Process
	CORE Agency Emergency Housing Assistance	\$385,000	\$202,179	 Met
	REEP (Re-Entry Employment and Preparation)	\$257,216	\$21,350	Data Development
	SamTrans - Services to Youth, Elderly, Disabled	\$10,000,000	\$5,000,000	 Met
Livable	Contribution to Parks Foundation	\$100,000	\$100,000	 Met
	North Fair Oaks General Implementation Plan	\$6,483,500	\$42,157	 Met
	Library Capital Needs**	\$2,000,000	\$1,126,834	 Met
	Bicycle and Pedestrian Coordinator	\$155,500	\$25,963	 Met
	HEART Local Housing Trust Fund Matching Program***	\$1,000,000	\$1,000,000	N/A
Environmentally Conscious	Parks Capital Projects, Operations and Maintenance	\$7,565,416	\$901,331	 Met
	Buildings and Facilities Infrastructure	\$16,640,000	\$725,139	 In Process
Collaborative	Fire Vehicle Replacement	\$3,500,000	\$47,324	 Met
	Technology Infrastructure and Open Data Platform /Dashboards	\$6,460,000	\$466,499	 Met
	Totals	\$91,103,102	\$24,113,909	

* Total includes all Prevention and Early Intervention initiatives

**For the following libraries: South San Francisco \$400,000, Daly City \$100,000, and Half Moon Bay \$500,000

***The Housing Department was unsuccessful in obtaining Prop. C grant funds. The Measure A funds set aside for the local match will likely be used for another Housing-related initiative or returned to the Measure A trust fund pending County Manager and Board direction



Measure A - Year End Update

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Healthy and Safe Community

Mental Health System of Care for Adults (*Health System*)

Approved Measure A Funds

FY 2013-14	FY 2014-15	Expenditures through 6/30/14
\$2,655,322	\$1,405,289	\$33,886

Performance Measures

Measure	FY 2013-14 Target	FY 2013-14 Actual	FY 2014-15 Target
Percentage of SMART responses that result in diversion from the Emergency Department/Psychiatric Emergency Services/Jail to other appropriate resources	67%	81%	90%
Percentage of mentally ill people admitted to jail on misdemeanor charges released within six (6) days	80%	Data Development (see narrative update)	90%

*This measure is currently being calculated. Go to the Measure A dashboard for updates
<https://performance.smcgov.org/measure-a>

Story Behind Performance

Creation of a Mental Health Respite Center

Behavioral Health and Recovery Services (BHRS) and Real Property continue to evaluate potential properties. Negotiations are continuing with Healthrite 360 to assist with program development and to run the program once it has been established.

Expansion of SMART

With the addition of the second SMART car, the percent of behavioral emergencies responded to by SMART increased to 81% in the last quarter, exceeding the goal of 67% for this fiscal year.

Early Review of Mentally Ill People in Jail for Alternative Dispositions

MEASURE A: APPROVED INITIATIVES

Correctional Health has hired a mental health clinician who began training at the beginning of August. BHRS is approaching selection of staff for the navigator position and will be filled in fall of 2014.

Prevention and Early Intervention – At Risk Children (*Human Services Agency*)

Approved Measure A Funds

FY 2013-14	FY 2014-15	Expenditures through 6/30/14
\$3,916,308	\$5,359,974	\$1,605,853

Performance Measures

Measure	FY 2013-14 Actual	FY 2014-15 Target
Percent of parents reporting decrease in truancy, suspensions, and expulsion	Follow-up data not available in first year	25%
Percent of participants reporting increase in knowledge about and recognition of mental health problems by school personnel and student peers	Follow-up data not available in first year	75%
Number of hotline calls referred to and receiving services	2,254	Target In Development*
Percent of school personnel referring students with emotional issues	Data Development	Target In Development*
Percent of students exhibiting positive student behaviors	Data not available as program began serving students in October 2014	50%
Number of families on waitlist for Pre to 3 services	2	0
Number of referrals from WIC to home visiting programs for identified high risk parent	22/month	20/month
Number of youth ages 15-29 screened, assessed, and treated for bipolar disorder	6	15
Percent of youth treated for bi-polar who experience a decrease in hospitalizations	Data not available as youth have not been in program long enough to measure change	75%

MEASURE A: APPROVED INITIATIVES

Measure	FY 2013-14 Actual	FY 2014-15 Target
Percent of transitional age youth who receive at least 1 clinical follow-up within 7 days after leaving Psychiatric Emergency Services	Data Development (see narrative update)	70%
Number of youth successfully completing treatment	Data Development (see narrative update)	Target in Development*
Percent of students that receive timely outpatient behavioral health services	69.7%	70%
Percent of school districts that are being supported in meeting the behavioral health needs of students	Data Development (see narrative update)	Data Development

*This measure is currently being calculated. Go to the Measure A dashboard for updates
<https://performance.smcgov.org/measure-a>

Story Behind Performance

Human Services Agency (HSA) - Children and Family Services Supportive Hotline

In the first six months of operation, the Child and Adolescent Hotline and Prevention Program (CAHPP) received 202 Hotline contacts via phone, email or text. A total of 111 inquiries were provided with referrals, or a 55% rate of referrals to services. Mental Health services dominated the type of referral provided. Parents or family members initiated a majority of contacts during the 4th quarter. 8% were initiated by youth. Clients with referrals are contacted by CAHPP staff twice to determine if services are received. Clients engaged in services 18% of the time.

CAHPP clinicians conducted 18 in-person screenings for at-risk behavior during the quarter. Screening can be requested by parents, guardians or school personnel. Counseling on social skills development addressed potential concerns with students in South San Francisco and Redwood City schools.

The Lucky Kids Club completed its first 12-week program cycle during the quarter. Child aides met with 130 students, of whom 120 completed the program. Five children in the program had referrals from the Hotline. Student behavior is evaluated through pre- and post-assessments rating social skill development. 80 students received higher assessment scores at the end of the program. The results reflect a successful roll-out session, with an expected increase in target performance as child aides increase experience in the program.

Human Services Agency (HSA)- Family Resource Center (FRC) Expansion

Five staff have been hired to provide on-site assistance at local schools for families that request benefits enrollment in supplemental nutrition or health insurance programs. School districts in Pacifica, Daly City, Pescadero, San Mateo and East Palo Alto can start targeting high impact schools with this service in the academic calendar year.

MEASURE A: APPROVED INITIATIVES

Three Prevention and Early Intervention Social Workers will expand clinical case management and therapeutic service to Sunset Ridge Elementary school in Pacifica, John F. Kennedy Elementary and Woodrow Wilson Elementary schools in Daly City, and Horrall Elementary school in San Mateo. By October 2014, the plan is to hire two more Prevention and Early Intervention Social Workers which will extend these services to Pescadero and East Palo Alto.

Community Overcoming Relationship Abuse (CORA) Legal Expenses

CORA has exceeded their targets for services provided:

1) Provide 600 contacts of legal service assistance that includes referrals and contacts at various events

FY2013-14 Target: 600 contacts.

Actual results: 2,254 contacts or 375% of target

2) Answer 1,000 calls for assistance from the Legal Line

FY2013-14 Target: 1,000 calls

Actual results: 1,868 calls or 180% of target.

CORA provides legal services to clients by offering a broad array of services for victims of domestic violence, including a legal hotline, court representation, court accompaniment and legal advocacy. The intricacies of protecting victims now extend to social media harassment. During the quarter, CORA represented a victim and was successful in obtaining restraining orders enjoining the woman's partner from posting sensitive online information. When the harassing behavior continued, CORA had grounds for engaging law enforcement.

Collaborations can provide a wider coverage of services. An example is the formal collaborative pro bono project with other non-profits where CORA trains and mentors pro bono attorneys. Representation on the part of private attorneys under this program increases court services to victims of domestic violence in restraining order hearings.

Parenting Project

This fiscal year 140 parents have graduated from the project (76% graduation rate) with 93% reporting increased parenting skills and involvement in their child's life. Six-month follow-up survey of graduates are now being collected and data will be available soon.

Mental Health First Aid

This fiscal year 320 individuals have completed Mental Health First Aid (88% graduation rate) with 87% reporting increased ability to recognize sign of mental illness in youth and 98% expressing an ability to identify ways to help someone with mental health problems.

Coordination with Schools

The new Director is developing the implementation plan for six regional collaboratives.

Expansion of Mental Health Outpatient Services

All new staff are in place and serving clients. Initiation rates for youth clients increased in the last quarter of the fiscal year to our goal of 69.7%.

MEASURE A: APPROVED INITIATIVES

Expansion of Substance Abuse Treatment

For outpatient services, the contractor is working on a plan to provide services in San Mateo and East Palo Alto. For residential services, the provider of choice closed and we continue to explore other provider options.

Emergency Case Management

All staff have been hired and recently began providing face-to-face services to at-risk youth clients in psychiatric emergency services (PES). In the first two weeks of July, the team served three clients. Next month services will expand to early evening hours in order to serve more youth.

Trauma Related Services for Youth

Eight youth have been reassessed after receiving programming including neurosequential model of training (NMT). Of those clients, 100% show improvement in self-regulation and at least 60% show improvement in other key areas of functioning such sensory integration, relational, and cognition. Additional youth will be reassessed upon receipt of services.

Youth with Early Onset Bi-Polar Disorder

The program has expanded to serve this population, and it is actively receiving referrals. Six youth have been enrolled in services.

Pre-to-Three Partners for Safe and Healthy Children Enhancement

The number of referrals has increased from WIC to the Home Visiting program from 15 per month in the last quarter to 22 per month this quarter. Since January, the average number of referrals has exceeded the goal. Family Health Services is recruiting for a second Public Health Nurse for this program.

All staff are now serving clients on the Pre-to-Three and Partners teams, and the number of clients on waiting list has decreased from 50 to 2, exceeding our goal for this fiscal year.

School, Police, and Community Collaboration

All staff have received training, and they are scheduled to train school personnel after the beginning of the school year in October. An memorandum of understanding (MoU) has been completed with Ravenswood School District and the County Office of Education.

School Safety (Sheriff's Office)

Approved Measure A Funds

FY 2013-14	FY 2014-15	Expenditures through 6/30/14
\$473,219	\$473,219	\$139,331

Performance Measures

Measure	FY 2012-13 Actual	FY 2013-14 Target	FY 2013-14 Actual	FY 2014-15 Target
Number of				

MEASURE A: APPROVED INITIATIVES

Measure	FY 2012-13 Actual	FY 2013-14 Target	FY 2013-14 Actual	FY 2014-15 Target
existing school safety plans that are in accordance with the County Office of Education standards	0	40	39	85%
Average number of hours per week each School Resource Officer is on their assigned campuses	16	24	22	Target In Development*

*This measure is currently being calculated. Go to the Measure A dashboard for updates
<https://performance.smcgov.org/measure-a>

Story Behind Performance

The two School Resource Officers (SROs) hired by the Sheriff's Office using Measure A funds continue to have an impact on the Schools in the Sheriff's Office jurisdiction. During the months of April, May and June the Sheriff's SROs spent over 800 hours in 57 different schools throughout Sheriff's Office jurisdiction.

Additionally, during the month of June, the SROs worked at the Sheriff's Training and Recreation (STAR) camp. The SROs along with 20 youth staff and 143 campers spent four days at a YMCA camp in the woods near La Honda. The campers come from as far north as South San Francisco and as far south as East Palo Alto. STAR camp is a mixture of fun and educational activities for the campers. The campers attend classes and training on how to avoid peer pressure and gang resistance while also climbing a rock wall and learning archery.

The duties of the SROs vary from regular patrol Deputies as the SROs interact mainly with school administration, parents and students. The SROs work with school administrators to institute administrative remedies for students who have committed low level offenses. These remedies can vary from detention to movement to another school. This practice helps keep students in school and out of the juvenile justice system. The SROs also participate on local community advisory boards and work closely with school Vice Principals and Principals on matters concerning juvenile delinquency and substance abuse.

SROs also administer juvenile alcohol and tobacco investigations using selected teenagers in sting operations to target business who sell alcohol and tobacco to minors. They work with other jurisdictions to develop community wide programs designed to reduce gang activity and coordinate resources for at risk and gang involved youth. The SROs also present anti-gang classes to students in classroom and at school assemblies.

Agreement with Seton Medical Center (Non-Departmental)

MEASURE A: APPROVED INITIATIVES

Approved Measure A Funds

FY 2013-14	FY 2014-15	Expenditures through 6/30/14
\$11,500,000	\$7,200,000	\$11,300,000

Performance Measures

Measure	FY 2012-13 Actual	FY 2013-14 Target	FY 2013-14 Actual	FY 2014-15 Target
Seton admissions as a % of total hospital admissions for County patients	21.7%	≥21.9%	21.6%	≥21.9%
Seton outpatient clinic visits as a % of total outpatient clinic visits for County patients*	10.9%	≥12.4%	10.7%	≥12.4%

* CareAdvantage, Medi-Cal, HealthWorks, Access and Care for Everyone (ACE), Healthy Families, Healthy Kids

Story Behind Performance

In order to assist Seton to continue to deliver safety net health care services at the current levels, an amendment to the agreement with Seton and Health Plan of San Mateo (HPSM) extended the term of the agreement through December 31, 2014. This increased the maximum amount payable under the agreement by \$7,200,000, from \$11,500,000 to \$18,700,000. Seton will continue to provide safety net services for HPSM and Access and Care for Everyone (ACE) members at current levels until a sale occurs and a new provider is identified.

Coastside Response Coordinator (Sheriff's Office)

Approved Measure A Funds

FY 2013-14	FY 2014-15	Expenditures through 6/30/14
\$30,000	\$30,000	\$20,114.44

Performance Measures

Measure	FY 2012-13 Actual	FY 2013-14 Target	FY 2013-14 Actual	FY 2014-15 Target
Percent of Emergency Operational and	20%	80%	100%	N/A

MEASURE A: APPROVED INITIATIVES

Measure	FY 2012-13 Actual	FY 2013-14 Target	FY 2013-14 Actual	FY 2014-15 Target
Mitigation Plans updated and completed				
Number of disaster preparedness training exercises and drills	1	6	4	Target in Development*
Number of Community Emergency Response Teams established and trained on the Coastside	1	3	2	Target in Development*

*This measure is currently being calculated. Go to the Measure A dashboard for updates <https://performance.smcgov.org/measure-a>

Story Behind Performance

The Coastside Emergency Operations Plan was completed, including training classes and exercises. There have been a total of 4 exercises so far this year, with another big one scheduled for November 5th. There has also been four 2-hour Emergency Preparation Presentations to community groups this year, with another scheduled for December.

Between La Honda and Coastside, 2 teams (including the largest Community Emergency Response Team [CERT] class in Coastside history) have graduated, and a Teen CERT class at Pilarcitos High School will be graduating soon. The next full CERT class will be held in January, most likely in Pescadero.

Coastside Medical Services (Health System)

Approved Measure A Funds

FY 2013-14	FY 2014-15	Expenditures through 6/30/14
\$551,180	\$402,359	\$23,998

Performance Measures

Measure	FY 2012-13 Actual	FY 2013-14 Target	FY 2013-14 Actual	FY 2014-15 Target
Number of patients brought into care at the	0	200	246 (exceeded goal of 200 through vaccinations on site at farms and	500

MEASURE A: APPROVED INITIATIVES

Measure	FY 2012-13 Actual	FY 2013-14 Target	FY 2013-14 Actual	FY 2014-15 Target
mobile clinic*			LDL/glucose screenings at Puente)	
Percent of mobile clinic patients that receive mammograms according to screening guidelines	0	62%	0%	77%
Percent of mobile clinic patients that control LDL cholesterol as a result of LDL screenings received according to screening guidelines	0	43%	70% (surpassed goal at LDL/glucose screening event at Puente in July)	62%
Cost per patient*	N/A	\$1,006	\$174.28 (since the mobile van has not been purchased yet, the only costs have been associated with the 5 days of outreach in April and July)	\$805

*Cost per patient includes staff services only; the capital costs of the mobile clinic are not included.

Story Behind Performance

At this time, we have not purchased a mobile van. The Core team leadership consisting of the leadership from Coastside Clinic, Tosan Boyo (Deputy Director of Ambulatory Care for SMMC), and Srija Srinivasan (Director of Strategic Operations for the Health System) and our collaborative partners from Puente de la Costa Sur are weighing the options at the Coast to be able to sustain the operation in the long term. The RFP process has concluded but the team is taking time to step back to determine if a mobile van as proposed is a viable, long-term option. Similar operations have occurred in this region and were not able to be sustained. Therefore, the team wants to make sure we take that into consideration before pressing on.

The Request for Proposals (RFP) was released for the Mobile Van. A decision on the vendor will be made in September. Construction of the vehicle will take 4-6 months, working towards a "Go Live" date of early 2015.

MEASURE A: APPROVED INITIATIVES

While waiting for the Van, with collaboration of Puente, the Health System and the Stanford School of Medicine, continue to hold clinics to provide important health screenings, as promised to the South Coast community, to build trust in the expanded services that will eventually be offered by the Mobile Van.

On July 27th, SMMC team members in coordination with our community partner, Puente de la Costa Sur, held a screening clinic for LDL and Glucose levels via finger sticks at the Puente location in Pescadero. Bay Sport, which collaborates with San Mateo County to hold the Wellness screenings for employees, provided the blood screening equipment and phlebotomists. 41 patients were screened for LDL (cholesterol) and glucose levels. We are meeting our revised screening target. No new diabetics were found, but several previously diagnosed diabetics presented. Many of those had glucose levels in excess of 200 which is severely out of range. Those patients were given primary care appointments for follow-up care or referred to existing healthcare providers, as applicable.

We are also in discussion with Puente de la Costa Sur for space for breast exams. We hope in the next two months to solidify space and determine a start date for scheduling. We continue to work on hiring staff, including adjusting classifications for the most efficient use of staff. We are hopeful to fill the physician soon as providers at the Coastside Clinic have shown interest.

MEASURE A: APPROVED INITIATIVES

Prosperous Community

Early Learning and Care Trust Fund - Big Lift *(Non-Departmental)*

Approved Measure A Funds

FY 2013-14	FY 2014-15	Expenditures through 6/30/14
\$5,000,000	\$5,000,000	0*

Performance Measures

Measure	FY 2012-13 Actual	FY 2013-14 Actual	FY 2014-15 Projected
Develop and adopt expenditure and program plan that includes quality improvement for participating districts	Work group established	Brought expenditure and program plan to Board of Supervisors January 2014	Completed
Increase access to quality child care in participating districts**	N/A	N/A	N/A

*The County has committed \$10 million in Measure A funds for FY 13-14 and FY14-15, which must be matched by other funding sources.

**This measure is contingent upon receiving the matching funds. Once the matching funds have been received, the measure will have actuals and targets.

Story Behind Performance

Planning and fundraising efforts are continuing, and the Big Lift is continuing to focus on four key strategies for improving third grade reading- greater readiness, better attendance, inspiring summers, and family engagement. Significant funds have been raised from a wide variety of sources, including Race to the Top, the Kellogg Foundation-Family Engagement, and Silicon Valley Social Ventures (SV2).

Library Summer Reading Program *(County Library)*

Approved Measure A Funds

FY 2013-14	FY 2014-15	Expenditures through 6/30/14
\$328,300	\$206,300	\$328,300

Story Behind Performance

MEASURE A: APPROVED INITIATIVES

The public libraries in San Mateo County have joined forces to address the phenomena of summer learning loss. Research shows that by ninth grade most of the achievement gap that occurs between disadvantaged and advantaged youth happens during the summer. Kicked-off in June and running through August, the Summer Learning Program is a celebration of learning and literacy for families and children from birth through age 18. The program aims to encourage parents and children to engage in fun, active learning all summer long. An emphasis on hands-on learning in addition to reading ensures that children practice a range of skills and allows everyone to participate in their own unique style. Activities range from crafts to sports and from reading to making music.

Measure A funds have also been utilized to pilot five intensive enrichment and summer lunch programs to children in the high need communities of East Palo Alto, Half Moon Bay, North Fair Oaks, and South San Francisco. The feeder schools to these programs range from student populations where 50-95% of the children qualify for free meals and where the lack of reading proficiency in third grade ranges from 62%-91%. Additional funding sources contributing to these programs include the libraries, Friends of the Library, Foundations, other community donations and a grant award from the California State Library.

Summer Learning Program and Summer Enrichment Camp results are being tracked by individual jurisdictions in order to measure the impact of the programs. In September, performance data will be collected and evaluations conducted in order to ascertain effectiveness, assess differences between sites, and inform planning for the 2015 program.

Court Appointed Special Advocates (CASA) for Foster Care *(Human Services Agency)*

Approved Measure A Funds

FY 2013-14	FY 2014-15	Expenditures through 6/30/14
\$100,000	\$100,000	\$100,000

Performance Measures

Measure	FY 2013-14 Target	FY 2013-14 Actual	FY 2014-15 Target
Number of children who will be assigned to work with a CASA volunteer	300	269	360
Average number of hours each child will receive in mentoring and advocacy from their CASA volunteer per month*	10	10.7	10% increase

MEASURE A: APPROVED INITIATIVES

Measure	FY 2013-14 Target	FY 2013-14 Actual	FY 2014-15 Target
Children working with a CASA for a year or more will improve their academic performance, as measured by report cards, by 10% as compared to the baseline year.**	N/A	Data Development	Target in Development***

* CASA assignments will happen throughout the grant year, but last, on average, for 25 months.

**This is a new measure. In FY 13-14 CASA will establish a data collection method and a performance baseline.

***This measure is currently being calculated. Go to the Measure A dashboard for updates

<https://performance.smcgov.org/measure-a>

Story Behind Performance

A total of 100 new CASAs were trained for the year. A concerted effort in outreach for the quarter included six orientation sessions, presence at service club meetings and community events, and flyer distributions at highly trafficked retail outlets. Throughout the year, 283 inquiries were fielded. During the quarter CASA volunteers met with 194 children. For the fiscal year, 269 total children were served, receiving an average of 10.7 hours per month of mentoring.

CASAs of San Mateo County continue to be one of the lead facilitators of collaborative stakeholder efforts to provide better systemic support for the education of children in foster care. One highlight of this work in FY 2013-14 is the agreement to adopt a foster student education database. The San Mateo County Office of Education (SMCOE), Children and Family Services, and other stakeholders are participating as a Blue Ribbon subcommittee to draft and approve the inter-agency agreements. It is expected that six pilot school districts in San Mateo County will launch by Fall 2014.

Veterans Services *(Human Services Agency)*

Approved Measure A Funds

FY 2013-14	FY 2014-15	Expenditures through 6/30/14
\$100,000	\$258,306	0

Performance Measures

Measure	FY 2013-14 Actual	FY 2014-15 Target
Veterans Services Stakeholder group convened	Planning underway	Yes
Veterans Services		

MEASURE A: APPROVED INITIATIVES

Measure	FY 2013-14 Actual	FY 2014-15 Target
Delivery Plan presented to Board of Supervisors	No	Yes

Story Behind Performance

The veterans needs assessment is underway. An RFP was released to select a vendor to conduct the data analysis. The contractor will collect primary data analysis by conducting focus groups with veterans and interviews with service providers. Data from the Census Bureau and other sources will also be analyzed to gain information about the veterans who reside in San Mateo County and what their needs are. A Steering Committee is being created to help guide the needs assessment process. The contractors will begin collecting and analyzing data soon.

\$158,306 was added to this initiative for FY 2014-15 for two term positions to support the needs of the County’s veterans and increase capacity of the HSA Veterans Service Office.

**Homeless Outreach Teams and East Palo Alto Homeless Shelter
Operating Expenses (Human Services Agency)**

Approved Measure A Funds

FY 2013-14	FY 2014-15	Expenditures through 6/30/14
\$850,000	\$650,000	\$740,157

Performance Measures

Measure	FY 2012-13	FY 2013-14 Target	FY 2013-14 Actual	FY 2014-15 Target
Homeless individuals on HOT list who successfully transition to permanent housing solutions (including reunification with family members)	0	18	10	45 (cumulative)
Homeless individuals on HOT list successfully engaged in HOT Case Management (meeting at least once per week with a case manager)	0	82	60	100 (cumulative)

MEASURE A: APPROVED INITIATIVES

Homeless individuals in East Palo Alto that are housed on a daily basis	0	40	40	40
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Story Behind Performance

Human Services Agency (HSA) - Homeless Outreach Teams

This quarter marks the completion of the first year of expanded services for the Homeless Outreach Teams (HOT) to the Coastside, North County and South County. HOT teams successfully engaged 60 chronic homeless individuals in case management, and provided permanent housing solutions to ten homeless individuals. Although annual targets were not achieved, the initiative is set to meet the FY2014-15 goals.

Human Services Agency (HSA) - Project WeHOPE Year Round Shelter

Project WeHOPE year-round shelter consistently housed 40 homeless individuals each night, meeting 100% of the target across all quarters. This was accomplished by increasing service capacity with the addition of showers, restrooms, washers and dryers, and a conference room. Project WeHOPE also expanded Living Skills course offerings to include Anger Management, Financial Literacy, among others, that were completed by 25 shelter occupants. By leveraging funding and collaborating with partners, Project WeHOPE moved eight homeless into supportive housing and four people obtained permanent housing. In addition, a better tracking system monitors placements to ensure all results are accurately reported.

Core Agencies Emergency Housing Assistance *(Human Services Agency)*

Approved Measure A Funds

FY 2013-14	FY 2014-15	Expenditures through 6/30/14
\$385,000	N/A	\$202,179.03

Story Behind Performance

In the fourth quarter, Samaritan House and other agencies in the Core Services Agencies Network continued to see a steady influx of new clients seeking assistance to stay housed. Emergency financial assistance for rents, utilities and interim placement was provided to 114 households for a total of 314 people. For FY 2013-14, Measure A funds have been used to assist 138 households for a total of 373 household members.

To measure the impact to clients the Core Services Agencies Network conducted follow-up interviews at 3-month and 6-month intervals. Out of a total of 17 households contacted for follow up after three months, 16 had stable housing. 100% felt they were given appropriate information and referrals. 83% rated the services received as "very good". Only one household has exited the Measure A program early enough to qualify for a six month follow up. The client remained in permanent housing, and responded favorably about the services.

MEASURE A: APPROVED INITIATIVES

Core Service Agencies – Performance Management System

(Information Services Department)

Approved Measure A Funds

FY 2013-14	FY 2014-15	Expenditures through 6/30/14
\$300,000	\$25,000	\$163,494

Performance Measures

Measure	FY 2013-14 Actual	FY 2014-15 Target
Project goals met and completed on time and on budget	100%	90%
Customer satisfaction rating from Core Service Agencies, Human Service Agency and County Manager's Office	Data Development*	90%

*This measure is currently being calculated. Go to the Measure A dashboard for updates
<https://performance.smcgov.org/measure-a>

Story Behind Performance

\$325,000 in Measure A funds was appropriated in the FY 2013-14 through FY 2014-15 budgets to develop an automated case management and financial tracking system for the Core Services Agencies. As of Aug 01, 2014, \$176,150.81 Measure A funding had been spent on this Initiative.

In this quarter the following Milestones were achieved:

- Workflow and design were completed on May 6, 2014.
- Implementation, configuration, system test and users training were completed on June 20, 2014.
- All eight Core Agencies users' test and Go live were completed on 1 July 30, 2014.

MEASURE A: APPROVED INITIATIVES

Livable Community

SamTrans – Services to Youth, Elderly, and Disabled *(Non-Departmental)*

Approved Measure A Funds

FY 2013-14	FY 2014-15	Expenditures through 6/30/14
\$5,000,000	\$5,000,000	\$5,000,000

Performance Measures

Measure	FY 2013-14 Target	FY 2013-14 Actual	FY 2014-15 Projected
Zero trip denials for Paratransit customers	309,651 (1 % increase)	Data Development*	307,000
Annual bus ridership	12,445,750	Data Development*	Target in Development

*This measure is currently being calculated. Go to the Measure A dashboard for updates
<https://performance.smcgov.org/measure-a>

Story Behind Performance

There have been no trip denials on Redi-Wheels, and the average weekday ridership is higher compared to the same period last year.

North Fair Oaks General Plan Implementation *(Planning and Building)*

Approved Measure A Funds

FY 2013-14	FY 2014-15	Expenditures through 6/30/14
\$3,403,500	\$3,080,000	\$42,157

Performance Measures

Measure	FY 2013-14 Target	FY 2013-14 Actual	FY 2017-18 Projected
Percent of Signage Projects completed on time and within budget	100%	100%	N/A
Percent of Middlefield Road Projects completed on time and within budget	N/A	26%	100%

MEASURE A: APPROVED INITIATIVES

Story Behind Performance

Middlefield Road Redesign

About 2,000 North Fair Oaks residents, business owners and neighbors have shared their opinions about the future design of Middlefield Road. Over 1,350 surveys, available in English and Spanish both on-line and hard copy, have been submitted. And over 650 people have attended a total of 12 community group presentations and two community-wide meetings. At the two community wide meetings, held April 26th and 29th, attendees learned about all the North Fair Oaks Forward initiatives and shared their opinions on parking and zoning alternatives, public art options, ways to improve community wellness and street design options. Staff from the Department of Public Works, Planning and Building and artists and other members of the joint Arts Commission/North Fair Oaks Community Council public art workgroup along with Health Department and clinic staff were all available at the meetings to answer resident questions and document their comments. North Fair Oaks Youth Ambassadors assisted with registration, survey collection and provided other support at the community meetings as well, North Fair Oaks Forward staff are now compiling and analyzing the hundreds of comments received on the surveys and at the meetings. A summary of the community input was presented to the North Fair Oaks Community Council at their May meeting along with a time line for next steps in this process.

Public Art Workgroup

Using community input from the public art station at the community meetings in April, the Public Art Workgroup identified three projects and has submitted a request for funding to the Board of Supervisors. The art projects include a local artist mural project to decrease graffiti tagging, a pilot living wall project, and a mural or mosaic at the Fair Oaks Health Center parking lot.

Library Capital Needs (County Library)

Approved Measure A Funds

FY 2013-14	FY 2014-15	Expenditures through 6/30/14
\$2,000,000	Balance of unspent FY 13-14 funds	\$1,126,833

Story Behind Performance

City of Pacifica: New Library Planning Activities

The City of Pacifica has contracted with Group 4 Architects and work has begun on a building assessment and structural analysis to determine the condition of the two existing library facilities. This information combined with the recently prepared conceptual design and cost model will help inform the City Council as it works to determine next steps toward a new library.

City of Redwood City: Fair Oaks Library

County and City staff have selected a preferred design option for the remodel of the Fair Oaks Library. Cost estimates are currently being developed to be presented to the City

MEASURE A: APPROVED INITIATIVES

Council and Board of Supervisors for consideration. The goal is to have the design and cost approved by the City and the County with work being completed in 2015.

City of South San Francisco: Grand Avenue Library

In June 2014, the City issued an RFP for planning, design and construction support for the renovation of the Grand Avenue Library. The renovation project will address data/communications infrastructure upgrades, both to and within the facility, install new furniture, shelving and equipment to provide a more flexible, interactive, welcoming, contemporary space for the community.

City of Half Moon Bay: New Library Planning Activities

During a special session on July 15, 2014, the Half Moon Bay City Council accepted the updated library conceptual plans and cost model. Over 2,020 residents of both Half Moon Bay and the unincorporated areas of the coast contributed their thoughts and suggestions for a new library. The Council directed staff to move forward with next steps in planning for a new library including communicating with project partners (County of San Mateo and Cabrillo School District), updating the Mitigated Negative Declaration, and developing financing and fundraising plans. The City plans to solicit for and begin design development work in early 2015.

San Mateo County Library JPA: East Palo Alto Library

The San Mateo County Library JPA issued an RFP for services related to the design planning, cost analysis and conceptual design for the renovation of the East Palo Alto Library. It is anticipated that an architect will be selected and a final design option and cost model will be completed by the end of the year.

Countywide Bicycle and Pedestrian Coordinator (*Office of Sustainability*)

Approved Measure A Funds

FY 2013-14	FY 2014-15	Expenditures through 6/30/14
\$80,000	\$75,500	\$25,963

Performance Measures

Measure	FY 2013-14 Target	FY 2013-14 Actual	FY 2014-15 Target
Number of funding sources administered	1	1	1
Number of bicycle and pedestrian program inquiries responded to	50	40*	80
Number of cross jurisdictional coordination activities completed	2	5	2
Number of	5	13	5

MEASURE A: APPROVED INITIATIVES

Measure	FY 2013-14 Target	FY 2013-14 Actual	FY 2014-15 Target
training/safety workshops promoted or conducted			
Number of public outreach workshops completed	2	4	2
Number of external available funding opportunities disseminated	3	3	3

**This actual is for a 6 month period, as the new Bicycle and Pedestrian Coordinator was hired midway through the fiscal year.*

Story Behind Performance

The Active Transportation Coordinator responded to inquiries from the public about several topics and projects including: North Fair Oaks Middlefield Road redesign options, active transportation grant applications, funding sources for repair of a trail bridge in Half Moon Bay, information about serving on the Bicycle and Pedestrian Advisory Committee, transportation behavior change best practices, health related grant project ideas, Transportation Development Act Article 3 (TDA3) grants, business-based bicycle incentive and support programs, Active Transportation Program scoring criteria, bike parking at events, and Safe Routes to Schools.

The coordinator continued collaboration with agencies and groups including: the Metropolitan Transportation Commission (MTC), County Office of Education Safe Routes to School Program, the San Mateo County Transportation Authority, Spare the Air, the County Health Department, Roadway Safety Solutions Team, County and City parks, public works departments, and North Fair Oaks Forward. She contacted the Peninsula Traffic Congestion Relief Alliance to evaluation and collaboration on future Bike to Work Day events and to request data on the 2014 participation. She participated in the MTC Active Transportation Working Group, and was appointed to serve on the CalTrans District 4 Pedestrian Advisory Committee. She staffed the August 28 Bicycle and Pedestrian Advisory Committee meeting and presented the draft materials for the FY 15-16 TDA3 Grant Program Call for Projects. The state's Active Transportation Program (ATP) grant program announced awards for three projects in San Mateo County, directing about \$11 million from the state and regional competitive process to fund projects in the Cities of San Mateo and East Palo Alto, and the County Office of Education Safe Routes to School program.

The Active Transportation Coordinator will release the TDA3 Call for Projects in October for grant funds totaling about \$1,500,000. She continues to support local jurisdictions in meeting the Complete Streets requirements established by MTC, updating a "Complete Streets Resources" website and collaborating with the "21 Elements" website as well. New opportunities for collaboration began in September with the official inclusion of the Active Transportation Coordinator position as part of the County Office of Sustainability, a pilot program initiated by the County Manager's Office in July 2014.

Environmentally Conscious Community

Parks Department Capital Projects *(Capital Projects)*

Approved Measure A Funds

FY 2013-14	FY 2014-15	Expenditures through 6/30/14
\$1,716,500	\$ 1,716,500	\$94,262

Parks Department Operations and Maintenance *(Parks Department)*

Approved Measure A Funds

FY 2013-14	FY 2014-15	Expenditures through 6/30/14
\$2,066,208	\$2,066,208	\$807,069

Story Behind Performance

Parks completed 18 out of 59 projects identified in FY2013-14. The following projects have been completed: Bay Trail shoulder repairs, shower repairs on the beach area, and replacement of fifteen ADA water fountains at Coyote Point Park; replaced restroom fixtures and one culvert repair at Crystal Springs Park; replaced three ADA drinking fountains at Junipero Serra Park; replaced two ADA drinking fountains at San Bruno Mountain Park; roadway patching, replaced four ADA water fountains, replaced eight barbeque pits, repaired playground surface, and performed trail repairs at Huddart Park; replaced three water fountains, repaired serving tables in the Oak Shelter area, and repaired the water play feature at Flood Park; repaired Leech Field at Wunderlich Park; repaired and extended Educational Center pathway at Edgewood Park; and repaired septic system at Woodside Store. The remaining 41 projects will be completed in FY2014-15.

Lastly, the Coyote Point Beach Area Playground Capital project was completed on time and under budget.

Collaborative Community

Buildings and Facilities Infrastructure *(Capital Projects)*

Approved Measure A Funds

FY 2013-14	FY 2014-15	Expenditures through 6/30/14
\$4,640,000	\$12,000,000	\$725,139

Performance Measures

Measure	FY 2012-13 Actual	FY 2017-18 Projected
Percent of planned capital projects completed	N/A	90%
Percent of County facilities with a Facility Condition Index at or below .05	70%	95%

Story Behind Performance

With the addition of the Fair Oaks Library/H.S.A Remodel project in the 4th Quarter, the budgeted Measure A funding for FY 2013-14 for the Building and Facilities Infrastructure Initiative is \$7,490,000. As of June 30, 2014, \$1,143,937 of Measure A funding had been spent on this Initiative.

Public Dispatch:

The County retained Cumming Corporation to serve as Construction Managers and MWA Architects to develop the joint program for the facility including schematic design for the design-build bridging documentation. Developing the schematic design at this time will not only shorten the final design time once Design-Build entity is selected, but will also allow the County to refine the options being considered, the building's final size and costs. The relocation of Motor Pool to Grant Yard will require construction which must occur at the Yard to receive these operations. This relocation must necessarily occur prior to any site work for the new PSC facility.

Pescadero Fire Station:

Following community input in early July 2014, Board direction is to work closer with the community on site selection. The siting discussion was pulled from the 7/15 agenda and CoSM will work with Pat Brown and PCRC on a community input process. County Manager's Office and staff will schedule further meetings with the community through October to that end.

Cordilleras Mental Health Facility:

The Health System team is finalizing program requirements. Alternate sites, "pod" configurations and operating logistics are still being considered, along with applicable financial models. The feasibility and cost of relocating current patients within any scenario is crucial to the overall development. The team conducted site visits of similar facilities with CA

MEASURE A: APPROVED INITIATIVES

in recent months with Supervisor Horsley. Design team's scope of services was extended to include analyses of alternate sites/configurations. The feasibility report will be presented to the Board of Supervisors on November 18, 2014.

Fair Oaks Library/H.S.A Remodel:

A full remodel of the facility combining similar functions an/or programs from both Library and Health is being contemplated. Schematic design has been completed and vetted by stakeholders, along with the construction phasing necessary to maintain H.S.A's operations during remodel. Budget estimates are being prepared for presentation to County Manager's Office.

Sustainability Projects:

In time for Earth Day (April 22) a single unit all-in-one touchfree system with soap, water, and hand drying was installed in the women's restroom in the County Manager's Office and is part of the pilot projects to test cost-effectiveness of air blade hand dryer technology. One additional unit is scheduled for installation by August 23 in the Board of Supervisor's restroom.

Also on the same date, one electric vehicle charging station was installed at Tower Road in San Mateo. A feasibility analysis is being finalized to assess best siting and power accessibility for the other charging stations to be installed at County Center in Redwood City (four) and health Campus in San Mateo (two).

County Fire Engine and Vehicle Replacement *(Capital Projects)*

Approved Measure A Funds

FY 2013-14	FY 2014-15	Expenditures through 6/30/14
\$2,000,000	\$1,500,000	\$47,323

Story Behind Performance

The balance of unused expenditures in FY 2013-14 will be carried forward to FY 2014-15 to make purchases outlined in County Fire's Ten Year Vehicle and Equipment Replacement Plan. Planned purchases in FY 2014-15 include three new fire engines, a water tender, a truck, a utility vehicle and two staff vehicles.

Technology Infrastructure *(Information Services Department)*

Approved Measure A Funds

FY 2013-14	FY 2014-15	Expenditures through 6/30/14
\$3,000,000	\$3,000,000	\$466,499*

*This total includes both Technology Infrastructure and Open Data Platform Dashboards

Performance Measures

Measure	FY 2013-14 Actual	FY 2017-18
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MEASURE A: APPROVED INITIATIVES

Core network speed	10G	100G
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Story Behind Performance

In April 2014, Information Services Department (ISD) worked with AT&T to double the speed of one of the County's two Internet connections at the San Mateo Medical Center. At that same time, ISD completed work that made the County's two (2) Internet connections both active as opposed to the previous state of one active connection and the other a fail-over connection. In June of 2014, ISD again worked with AT&T to double the speed of the County's second Internet connection at the Redwood City campus making each connection now active and double the previous speed.

In May 2014, ISD procured new Hewlett-Packard (HP) networking equipment for the first campus site deployment at 400 Harbor Boulevard in Belmont. In preparation for that hardware deployment, ISD reviewed the responses to the master services agreement (MSA) request for the first phase of the communications network upgrade and selected Eaton & Associates who is partnering with HP Networking. This first phase incorporates the migration of a countywide data communication protocol from one that is currently proprietary to one that is open standards based and will allow the insertion of open standards hardware. A kick-off meeting took place in June 2014 with subsequent planning workshops scheduled for July 2014.

The expansion of the Public outdoor WiFi coverage in Pescadero along Stage Road and parts of North Street was completed by the end of July 2014. WiFi coverage will then be available from the southern end of Stage Road (by the IDES Hall) to slightly North of Norm's Market. We have also expanded the coverage from the Puente de la Costa Sur community center heading East on North Street. ISD is currently monitoring and evaluating the coverage, use, and performance of the Pescadero Public WiFi system along with the public WiFi in Board Chambers. In parallel with the Pescadero expansion, ISD is collecting and validating information from the Board of Supervisors and County Department Heads on future potential WiFi locations. Once the list of potential future Public WiFi sites is collected, validated for viability, and prioritized, five sites will be chosen and prepared for implementation.

Open Data Platform and Dashboards *(Information Services Department)*

Approved Measure A Funds

FY 2013-14	FY 2014-15	Expenditures through 6/30/14
\$230,000	\$230,000	\$466,499*

Performance Measures

Measure	FY 2012-13 Actual	FY 2013-14 Actual	FY 2017-18
Number of datasets available on the Open Data Platform	20	114	200
Number of WiFi access sites	50	Data Development**	300

MEASURE A: APPROVED INITIATIVES

*This total includes both Technology Infrastructure and Open Data Platform Dashboards

*This measure is currently being calculated. Go to the Measure A dashboard for updates

<https://performance.smcgov.org/measure-a>

Story Behind Performance

There are 114 datasets in the Open Data Portal with all but three datasets having been reviewed for currency and updated within the past month. John Ridener was hired as the County's Open Data Community Liaison in May. He has met with 12 different groups, both within and outside the County, to market the County's open data and gather requirements for open data use among citizens, non-profits and businesses. John is working with the Open Data Committee to create a data development and community engagement plan which includes holding community open data events for Data Innovation Day (January, 2015) and the National Day of Civic Hacking (May, 2015). Through these events and continued community engagement, the County's Open Data Portal will continue to provide high quality, authoritative, and open data to its users.

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Bob Adler
Controller

Juan Raigoza
Assistant Controller

Shirley Tourel
Deputy Controller

County of San Mateo
Office of the Controller

DATE: November 17, 2014
TO: Measure A Oversight Committee
FROM: Bob Adler, Controller 
SUBJECT: Report on Measure A Sales and Use Tax Revenues

Attached is our Report on Measure A Sales and Use Tax Revenues for the County of San Mateo for the period June 26, 2013 (initial receipt) through June 30, 2014.

If we can be of further assistance, please contact Shirley Tourel, Deputy Controller, at (650) 599-1149 or stourel@smcgov.org.

cc: John Maltbie, County Manager/ Clerk of the Board of Supervisors
Charlene Kresevich, Superior Court (Civil Grand Jury)

County of San Mateo
Controllers Office

Report on Measure A
Sales and Use Tax Revenues

For The Period June 26, 2013 (Initial Receipt) Through
June 30, 2014



November 17, 2014

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INTRODUCTION

On November 6, 2012, the voters of San Mateo County (County) passed by majority vote Measure A, *The County of San Mateo Sales and Use Tax Ordinance*. Measure A levies a half-cent tax, for a period of 10 years, on the gross receipts of any retailer selling tangible personal property in the incorporated and unincorporated territory of the County. The proceeds are to be used to support general fund services and facilities which include, among others, child abuse protection programs, 911 dispatch services, healthcare services, County parks, fire protection and other safety services, and educational programs and services.

The County's Board of Supervisors (Board) codified the provisions of Measure A in Ordinance Number 04630 by amending Title 5 of the San Mateo Ordinance Code with an operative date of April 1, 2013. In open meetings the Board identified programs and services that can benefit from Measure A funds. The Board also designated a committee as required by the ordinance to perform an annual audit of the Measure A sales and use tax revenues generated. The Measure A Oversight Committee (Committee) is a 10-person committee with two representatives from each of the five districts that make up the County. In addition to the required performance of an annual audit of Measure A sales and use tax revenues generated, the Committee by-laws ensure the performance of additional agreed-upon procedures related to Measure A.

This report is divided into two sections as follows:

Section I: Internal Audit of Measure A Revenues Received By the County of San Mateo, California for the Period June 26, 2013 (Initial Receipt) through June 30, 2014

Section II: Agreed Upon Procedures Performed On Measure A Expenditures

The County Controllers Office's Internal Audit Division performed an internal audit as required by the ordinance of the Measure A sales and use tax revenues generated. The result of this audit is presented in Section I. Additionally the Controllers Office's Internal Audit Division performed certain Agreed Upon Procedures. The results of these procedures are included in Section II.

This report covers the period July 26, 2013 through June 30, 2014. All procedures were performed in accordance with the *International Standards for the Professional Practice of Internal Auditing* established by the Institute of Internal Auditors. This report is intended solely for the information and use by the Committee, the Board, and County management. This report should not be used by anyone other than these specified parties. However, as the County is a government entity, this report is subject to public inspection.

SECTION I – Internal Audit of Measure A Revenues Received By the County of San Mateo, California for the Period June 26, 2013 (Initial Receipt) - June 30, 2014

The Controller’s Internal Audit Division performed procedures to review State Remittance Advice Forms, County’s financial accounting system records, and the Comprehensive Annual Financial Report (CAFR) audited by the Grand Jury independent certified public accountants to determine if Measure A sales and use tax revenues received have been recorded in a separate fund in a timely and accurate manner.

Results

No exceptions noted. The Measure A fund was established in the County’s financial accounting system. All Measure A monies transmitted by the State from June 26, 2013 through June 30, 2014 were deposited into the fund. This fund was not used for any other purpose. We also reviewed the County’s CAFR audited by the Grand Jury’s independent certified public accountants and found there were no issues reported that relate to the financial activities of Measure A funds.

SUMMARY OF MEASURE A REVENUES

<u>Tax Period</u>	<u>Month Received</u>	<u>Amount</u>
April 2013	June 2013	\$ 4,397,205
	Total for FY 2012-13	4,397,205
May 2013	July 2013	4,367,700
June 2013	August 2013	5,823,600
July 2013	September 2013	7,930,646
August 2013	October 2013	4,930,200
September 2013	November 2013	6,573,600
October 2013	December 2013	7,756,964
November 2013	January 2014	5,181,200
December 2013	February 2014	6,908,200
January 2014	March 2014	8,193,726
February 2014	April 2014	4,924,200
March 2014	May 2014	6,565,600
April 2014	June 2014	6,421,912
	Total for FY 2013-14	75,577,548
		\$ 79,974,753

SECTION II – Agreed Upon Procedures Performed On Measure A Expenditures

1. Reviewed Board Resolutions to determine if the amounts to be funded for each initiative by Measure A proceeds have been approved by the Board through the County’s budget process.

Results

No exceptions noted. The Board approved each Measure A initiative and funding amount by resolution. Schedule A lists all Board approved initiatives and budgeted amounts.

2. Reviewed internal invoices representing departmental reimbursement requests and payment records to determine if the distributions made from the Measure A fund to agencies governed by the Board were made after receipt of an invoice.

Results

No exceptions noted. All distributions from the Measure A fund were made after receiving invoices. Amongst the thirty Measure A initiatives, twenty-six were administered by agencies governed by the Board. Schedule A lists the initiatives that are administered by agencies governed by the Board and expenditures that were reimbursed by Measure A monies in fiscal year 2013-14.

3. Reviewed invoices received from agencies governed by the Board to determine if Measure A monies were used for purposes of the initiative approved by the Board, as evidenced by Department Head and County Manager or their designee’s signature.

Results

No exceptions noted. All expenditures reported on the invoices received from agencies governed by the Board are for purposes of the initiative approved by the Board and were approved by the Department Head and County Manager or their designees.

4. Reviewed invoices to determine if the amounts spent were categorized by type of expenditure and then reviewed the County’s financial accounting system records to determine if the expenditures and Measure A reimbursements were properly recorded.

Results

No exceptions noted. All invoices categorized the amounts spent by type of expenditure and were properly recorded in the County’s financial accounting system.

5. Reviewed Board Resolutions and accounting records to determine if distributions of Measure A funds to agencies governed by the Board did not exceed the Board approved budgeted amounts for each initiative during the fiscal year.

Results

No exceptions noted. All of the distributions of Measure A funds to agencies governed by the Board did not exceed the Board approved budgeted amounts for each initiative in fiscal year 2013-14.

6. Reviewed invoices, accounting records, and Board Resolutions to determine if distributions made from the Measure A fund to entities that are not governed by the Board, agree to invoices received from those entities, and have not exceeded the amount legally authorized by the Board.

Results

No exceptions noted. All distributions from the Measure A fund equaled the invoice amounts submitted, and did not exceed the amount legally authorized by the Board. The four Measures A initiatives that were administered by entities not governed by the Board are in Schedule A.

SCHEDULE A - SUMMARY OF MEASURE A EXPENDITURES

<u>Initiative Name</u>	<u>Department</u>	<u>FY 2013-14 Budget</u>	<u>FY 2013-14 Actual</u>	<u>Variance</u>
1 Seton Medical Center	Non-County	\$ 11,500,000	\$ 11,300,000	\$ 200,000
2 SamTrans-Services to Youth, Elderly, and Disabled	Non-County	5,000,000	5,000,000	-
3 Early Learning and Care Trust Fund	Non-County	5,000,000	-	5,000,000
4 Mental Health System of Care for Adults	Behavioral Health	2,655,322	33,886	2,621,436
5 Health Prevention and Early Intervention - At Risk Child	Behavioral Health	2,645,381	995,235	1,650,146
6 Buildings and Facilities Infrastructure	Capital Projects	4,640,000	725,139	3,914,861
7 Library Capital Needs - Capital Project	County Library	2,000,000	1,126,834	873,166
8 Daly City Library - Capital Project	County Library	500,000	-	500,000
9 Library Summer Reading Programs	County Library	328,300	328,300	-
10 HEART Local Housing Trust Fund Match	Housing	1,000,000	1,000,000	-
11 Technology Infrastructure and Open Data	Information Services	3,230,000	466,499	2,763,501
12 Core Service Agencies - Performance Management System	Information Services	300,000	163,494	136,506
13 Fire Engine/Vehicle Replacement	Fire Protection	2,000,000	47,324	1,952,676
14 Parks Department Operations and Maintenance	Parks	2,066,208	807,069	1,259,139
15 Contribution to Parks Foundation	Parks	100,000	100,000	-
16 Parks Department Capital Projects	Parks	1,716,500	94,262	1,622,238
17 HSA Prevention and Early Intervention-At Risk Child	Human Services Agency	1,270,927	535,618	735,309
18 East Palo Alto Homeless Shelter Operating Expense	Human Services Agency	700,000	673,765	26,235
19 CORE Agency Emergency Housing Assistance	Human Services Agency	385,000	202,179	182,821
20 Homeless Outreach Teams	Human Services Agency	150,000	66,392	83,608
21 Court Appointed Special Advocates - Foster Care	Human Services Agency	100,000	100,000	-
22 Veterans Services	Human Services Agency	100,000	-	100,000
23 Community Overcoming Relationship Abuse - Legal Expenses	Human Services Agency	75,000	75,000	-
24 Re-Entry Employment Preparation	Human Services Agency	41,096	21,350	19,746
25 North Fair Oaks General Plan Implementation	Planning and Building	3,403,500	42,157	3,361,343
26 Consultant to Study Planning Fees	Planning and Building	100,000	-	100,000
27 Bicycle Coordinator	Public Works	80,000	25,963	54,037
28 Coastside Medical Services	San Mateo Medical Center	551,180	23,998	527,182
29 School Safety	Sheriff's Office	473,219	139,331	333,888
30 Coastside Response Coordinator	Sheriff's Office	30,000	20,114	9,886
	Total	\$ 52,141,633	\$ 24,113,909	\$ 28,027,724

1 Seton Medical Center, SamTrans - Services to Youth, Elderly, and Disabled, Early Learning and Care Trust Fund, and County Library initiatives are administered by agencies that are not governed by the County Board. All other initiatives listed above are administered by agencies governed by the County's Board.

MEASURE A PROCESS AND TIMELINE

Fiscal Years 2015-17

(see attached Board of Supervisors transmittal 11/4/14)

Board of Supervisors approves Measure A process	November 4, 2014
Board of Supervisors Workshop to identify priority areas	December 9, 2014
Measure A application materials released	December 12, 2014
Letters of Intent due to County	January 9, 2015
Invitation to apply/notice of proposal to issue RFP	January 30, 2015
Continued Measure A project proposal due to County	February 13, 2015
Five Year IT Strategic Plan and Capital Improvement Plans due to County Manager's Office	February 13, 2015
Measure A proposals due to County	February 27, 2015
Staff Measure A recommendations submitted to Board	March 10, 2015
Board of Supervisors Workshops: <i>Ongoing Measure A, Capital and IT, new Measure A and RFP recommendations</i>	March 17 & 31, 2015
RFPs for Board approved service areas issued	April 15, 2015
RFP responses due	May 15, 2015
RFP selections	June 1, 2015
Recommended Budget Submitted to Board of Supervisors	June 1, 2015
Recommended Budget Hearings	June 22-25, 2015
Adopted Budget Materials Submitted to Board of Supervisors	September 8, 2015
Adopted Budget Hearings	September 22, 2015
Recommended Budget Hearings	June 21, 2016
Adopted Budget Hearings	September 20, 2016



COUNTY OF SAN MATEO
Inter-Departmental Correspondence
County Manager



Date: October 28, 2014
Board Meeting Date: November 4, 2014
Special Notice / Hearing: None
Vote Required: Majority

To: Honorable Board of Supervisors

From: John L. Maltbie, County Manager

Subject: Two Year Budget and Measure A Process for
Fiscal Year 2015-16 and Fiscal Year 2016-17

RECOMMENDATION:

Accept the Two Year Budget and Measure A Process for Fiscal Year 2015-16 and Fiscal Year 2016-17.

BACKGROUND:

In November 2012, San Mateo County voters approved Measure A, a ten-year half-cent general sales tax, to maintain the quality of life for all County residents by providing essential services and maintaining and/or replacing critical facilities. In Fiscal Years (FY) 2013-15, the Board appropriated over \$100 million in Measure A funding to support the Big Lift early learning initiative; prevention and early intervention services for at risk children; design and architecture of a new Public Safety Dispatch Center; procurement of new fire engines and safety equipment; after school and summer reading programs; staffing, capital improvement projects and ongoing maintenance for County Parks; funding to Seton to ensure the continuity of health care services to low-income residents in the North County and the coastside; and funding to SamTrans to ensure the continuity of paratransit services to the elderly and disabled.

Also in the Spring of 2013 the County implemented a two-year budget process to facilitate longer-term financial planning and to create time for the organization in the off budget year to focus on performance improvements.

DISCUSSION:

The County will again prepare a two year budget for FY 2015-17 and establish a Measure A application process for departments and community partners that is cohesive, streamlined, transparent and inclusive.

December 9

A study session with the Board will be held on ~~November 18~~, 2014 to establish the Board's policy priorities over the next two years for the budget, including Measure A spending. County staff will present the Shared Vision 2025 community indicators dashboard and highlight gaps in critical service areas.

The feedback received through debriefing sessions on the two-year cycle and Measure A process has been positive, particularly with regard to the increased focus on performance. The key points that will be taken forward into the upcoming cycle will be more training for department fiscal staff, and going back to June budget hearings and September final budget adoption so that department fiscal staff can focus on closing the County's books in the June-July timeframe.

Staff propose a Measure A application process that consists of two phases: 1) Letter of Intent (initial description of concept and targeted outcomes) and 2) Application. The Letter of Intent would provide applicants the opportunity to briefly describe their innovative ideas without providing detailed implementation plans or a budget. Letters of Intent would be screened and successful concepts would be invited to participate by submitting a full Application. The Application phase would include a concise problem statement, performance goals, a listing of proposed evidence-based activities, and budget.

The two phase process ensures that departments and community partners don't waste valuable resources and time preparing a flawed proposal. It allows the County an opportunity, where appropriate, to match proposals from our partners with the appropriate departments and match/bundle similar proposals or those that serve similar populations to garner a more comprehensive and collaborative initiative. The Letter of Intent phase also serves as a decision point for the County to determine whether a formal RFP process or invitation to submit an Application is most appropriate for a given service. If RFPs are issued in cases where multiple providers submit similar applications, responses would not be limited to participants of the Letter of Intent phase to ensure that the best provider is selected for each service area.

Separate recommendations for using Measure A to (1) continue existing initiatives from the last funding cycle, and (2) fund new Capital and Information Technology (IT) infrastructure needs, will be brought to the Board prior to recommendations to fund any new proposals.

Final funding recommendations, including proposals recommended for funding as well as service areas recommended for RFP issuance would be made to the Board of Supervisors in March 2015.

A detailed timeline for the proposed Measure A process is included below:

Board of Supervisors approves Measure A process	November 4, 2014
Board of Supervisors Workshop to identify priority areas	November 10, 2014
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Invitation to apply/notice of proposal to issue RFP	January 30, 2015

*December 9
Dec 12*

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RFPs for Board approved service areas issued	April 15, 2015
RFP responses due	May 15, 2015
RFP selections	June 1, 2015

FISCAL IMPACT:

There is no fiscal impact associated with accepting the Two Year Budget and Measure A processes.