COUNTY OF SAN MATEO
COUNTY MANAGER'S OFFICE

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March 26, 2019

Addendum #04
Furniture Standards Planning, Procurement, and Installation Services

To All Proposers,

Please carefully review the information provided below and incorporate as directed into your *Supplemental Proposal Pricing Clarification Submittals* that are due to the Project Development Unit on this Friday **March 29, 2019 at 12 noon**. Submittals that do not reflect the information provided below may be considered non-responsive and the submittals may be rejected.

Supplemental Proposal Pricing Clarification

1. Please submit by email to both Sam Lin at slin@smcgov.org and Catherine Chan at c_cchan3@smcgov.org by the above due date/time

2. Please review carefully the annotated Standard Furniture Types for Base Option and Alternate Option for the 6-pack Workstations as shown on attached Enclosure B (p. 29-30).

3. Based on Enclosure B noted above, please fill out the requested breakdown of the <u>All-Inclusive Pricing</u> for each of the furniture components and answer the 5 questions on attached Enclosure E - Supplemental Proposal Pricing Clarification Worksheet.

4. You can download a copy of the Enclosure E in Excel to use - https://bit.ly/2YqcrbW - but make sure you print it out to sign and date for submittal.

END OF DOCUMENT

RFP for Furniture Standards Planning, Procurement, and Installation Services - Addendum No. 4
ENCLOSURE E - Supplemental Proposal Pricing Clarification

March 26, 2019

Base Option - see Enclosure B page 29

Furniture Items		Options	List Finish/Color/Material Option Available	All-inclusive Pricing*	
				Mid-Grade Finishes	High-End Finishes
1+4	6 sets of 72"W desks incl divider panels, monitor arms, power, other accessories	D - Upholstered Panel		$	$
		E - Frosted Glass Top Panel		$	$
2	6 mobile pedestals	A - 12"W		$	$
		B - 15"W		$	$
3	2 lockable lateral file storage	N/A		$	$
5	6 task chairs	N/A		$	$
		Total All-inclusive Pricing for Green Highlighted Items =		**$**	**$**

Alternate Option - see Enclosure B page 30

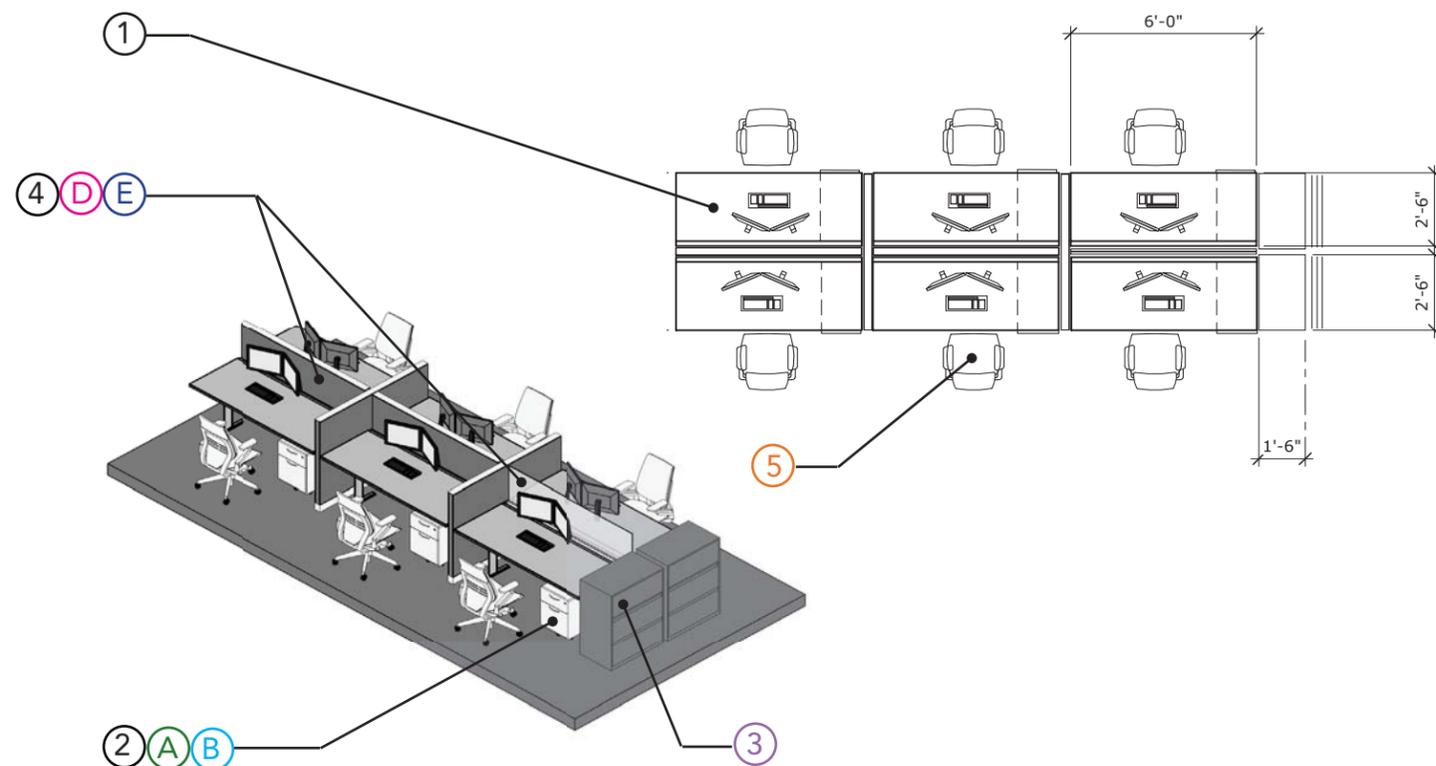| Furniture Items		Options	List Finish/Color/Material Option Available	All-inclusive Pricing*	
				Mid-Grade Finishes	High-End Finishes
1+4	6 sets of 60"W desks incl divider panels, monitor arms, power, other accessories	D - Upholstered Panel		$	$
		E - Frosted Glass Top Panel		$	$
2	6 mobile pedestals	A - 12"W		$	$
		B - 15"W		$	$
3	2 lockable lateral file storage	N/A		$	$
5	6 task chairs	N/A		$	$
6	6 sets of storage pantry units	G - 12"W		$	$
		H - 15"W		$	$
		Total All-inclusive Pricing for Green Highlighted Items =		**$**	**$**

Please also provide the following clarifications:

i.   Do the motorized work surfaces include programmable height setting in the above all-inclusive pricing?   Y: _____   N: _____

ii. What are the dimensions of the lockable file storage cabinets at the end of the 6-pack?   W: ___ D: ___ H:___

iii. Can the pullout surface of the storage pantries be writeable surface? If yes, is there additional cost?   Y: _____ ($ ___) N: _____

iv. What are the interior layout options available for the storage pantries (e.g. shelves, drawers, hooks, etc.)?

v.   Can one of the inside panels for Workstation Type 1A & 1B be writeable surface instead of fabric? If yes, is there additional cost?   Y: _____ ($ ___) N: _____

Vendor Name: _____   Signature: _____   Date: _____

* *See RFP and addenda for scope of All-inclusive Pricing*

| Section 1 Individual Space Types | Section 2 Group Space Types | Section 3 Ancillary Space Types | Section 4 Support Space Types |

29
ENCLOSURE B

Benching Workstation - 6 Pack (Base Option)
Total Area: Approx. 20'-4"x5'-2.5"

Design Characteristics

Approximately 72"Wx30"D benching workstations placed in group of (6) to allow for collaborative workspace. Mobile storage boxes located at each workstation with shared lateral file storage located at end of benching system. Approximately 48"H divider panel will be located in between workstations to allow separation and privacy between workstations. Benching workstation aesthetic is to be open, sleek, and modern in design.

Features - Supplemental Proposal Pricing Clarification

1. (6) Approx. 72"Wx30"D motorized adjustable height work surface:
   Programmable height setting included?
   Yes:__   No:__
   (Please provide finish options)

2. (6) Lockable mobile storage pedestal:
   A. 12"Wx24"D
   B. 15"Wx24"D

3. (2) 48"H Lockable lateral file storage: Please provide size:
   W:____   D:____   H:____

4. (3) Approx. 72"Wx48"H divider panels:
   D. Upholstered panel
      (Please provide fabric options)
   E. Frosted glass top panel w/ upholstered base

5. (6) Upholstered task chair with adjustable arms, tilt lock adjustable back, and adjustable height seat pan-300 LB capacity

Finishes - Mid Grade:

- Laminate work surfaces with plastic bases
- Painted metal mobile pedestal storage
- Painted metal lateral storage/ bookcase with laminate top
- Floor mounted fabric panels with painted frames
- Upholstered task chair with plastic arms and 5-star plastic base on hard caster wheels

Finishes - High-End:

- High Pressure laminate work surfaces with metal bases
- Painted metal mobile pedestal storage with high pressure laminate top
- Painted metal lateral storage/ bookcase with high pressure laminate top
- Floor mounted fabric panels with painted frames
- Upholstered task chair with plastic arms and 5-star metal base on hard caster wheels
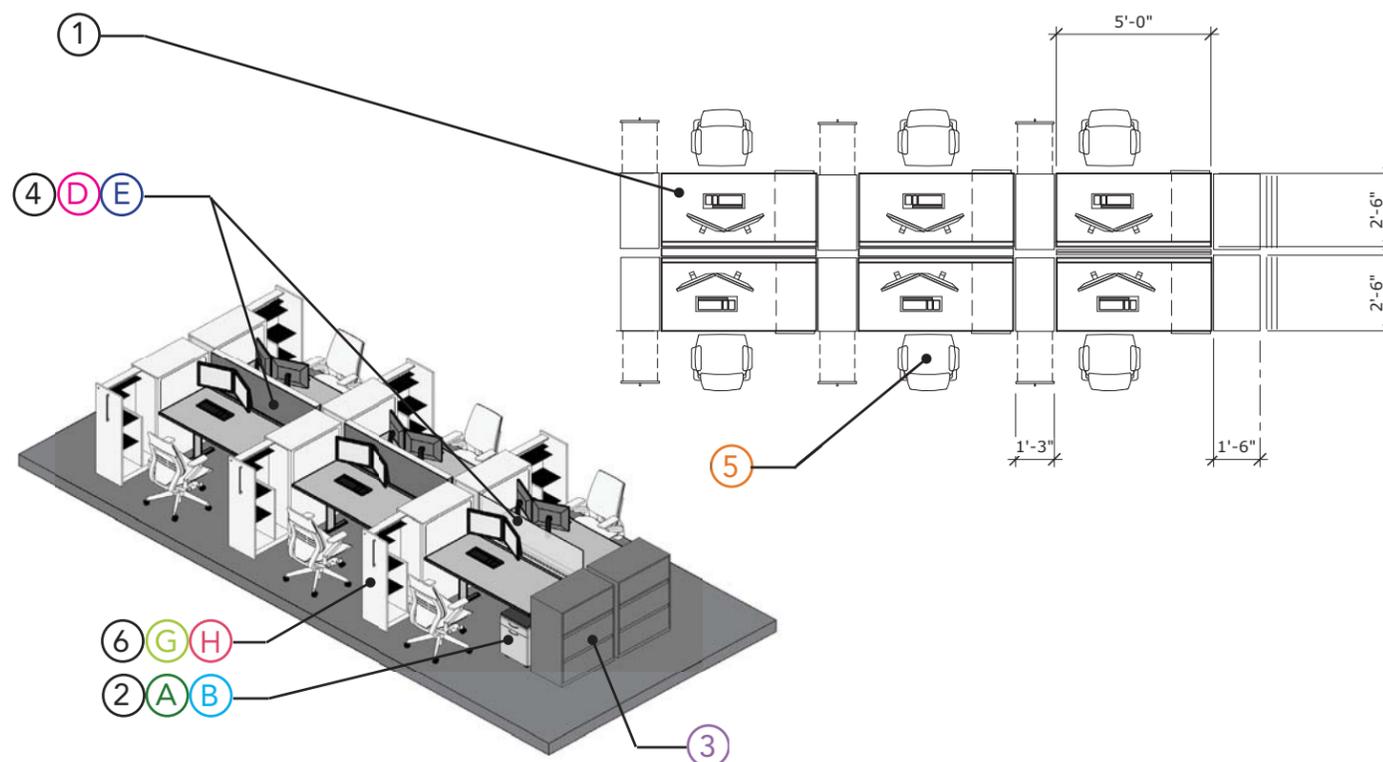
Accessories

- Monitor arm: double arm with capacity for 24" or 34" monitor

Power/Data

- Power located at base
- Portable power and USB desktop unit
- 2 outlets total per station, 2 USB ports per station
- Integrated cord management

NOTE:

Due to new alternate items, some of the desk and panel dimensions may have changed from previous enclourse B package provided to vendors. Please review revised package and make necessary adjustments to desk and panel sizes.

DISCLAIMER:

Architectural elements shown are for *reference only*. Refer to individual project Contract Documents for exact project information and requirements.

Dimensions shown are for *reference only*. Refer to project requirements and manufacturer product specifications for actual size.

All images and visuals used in this document are for *reference only*. Final finish selections and specific products will be determined by project teams and their individual project requirements.

| Section 1 Individual Space Types | Section 2 Group Space Types | Section 3 Ancillary Space Types | Section 4 Support Space Types |

30
ENCLOSURE B

COUNTY OF SAN MATEO COUNTY MANAGER'S OFFICE

Dreyfuss + Blackford architecture

Benching Workstation - 6 Pack (Alternate Option)
Total Area: Approx. 20'-8"x5'-2.5"

Design Characteristics

Approximately 60"Wx30"D benching workstations placed in group of (6) to allow for collaborative workspace. Mobile storage boxes and storage pantries located at each workstation with shared lateral file storage located at end of benching system. Approximately 48"H divider panel will be located in between workstations to allow separation and privacy between workstations. Benching workstation aesthetic is to be open, sleek, and modern in design.

Features - Supplemental Proposal Pricing Clarification

1. (6) Approx. 60"Wx30"D motorized adjustable height work surface:
   Programmable height setting included?
   Yes:___ No:___
   (Please provide finish options)

2. (6) Lockable mobile storage pedestal:
   A. 12"Wx24"D
   B. 15"Wx24"D

3. (2) 48"H Lockable lateral file storage: Please provide size:
   W:_____ D:_____ H:_____

4. (3) Approx. 60"Wx48"H divider panels
   D. Upholstered panel
   (Please provide fabric options)
   E. Frosted glass top panel w/ upholstered base

5. (6) Upholstered task chair with adjustable arms, tilt lock adjustable back, and adjustable height seat pan-300 LB capacity

6. (6) Storage pantry:
   G. 12"Wx30"Dx48"H
   H. 15"Wx30"Dx48"H

Finishes - Mid Grade:
- Laminate work surfaces with plastic bases
- Painted metal mobile pedestal storage
- Laminate finished storage pantries
- Painted metal lateral storage/bookcase with laminate top
- Floor mounted fabric panels with painted frames
- Upholstered task chair with plastic arms and 5-star plastic base on hard caster wheels

Finishes - High-End:
- High Pressure laminate work surfaces with metal bases
- Painted metal mobile pedestal storage with high pressure laminate top
- High Pressure Laminate finished storage pantries
- Painted metal lateral storage/bookcase with high pressure laminate top
- Floor mounted fabric panels with painted frames
- Upholstered task chair with plastic arms and 5-star metal base on hard caster wheels

Accessories
- Monitor arm: double arm with capacity for 24" or 34" monitor

Power/Data
- Power located at base
- Portable power and USB desktop unit
- 2 outlets total per station, 2 USB ports per station
- Integrated cord management

NOTE:

Due to new alternate items, some of the desk and panel dimensions may have changed from previous enclourse B package provided to vendors. Please review revised package and make necessary adjustments to desk and panel sizes.

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