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*A Municipal Advisory Council to the
 San Mateo County Board of Supervisors*



Everardo Rodriguez, Chair
 Beatriz Cerrillo, Vice-Chair
 Rosario Gonzalez
 Linda López
 Rosaura Lopez
 Jennifer Ruiz
 Blair Whitey
 Francis Santos, Youth Member
 Esmeralda Rosales, Alternate Youth Member

**North Fair Oaks Community Council
 Meeting Minutes**

**Thursday, October 25, 2018
 7:00 p.m.**

Fair Oaks Community Center, Multipurpose Room, 2600 Middlefield Road, Redwood City

Issue	Discussion
Roll Call	Present: Everardo Rodriguez, Beatriz Cerrillo, Linda Lopez, Rosaura Lopez, Francis Santos. Absent: Jennifer Ruiz, Rosario Gonzalez County Staff: Iliana Rodriguez—Deputy County Manager, Melissa Andrikopoulos – Deputy County Counsel, Mitzy De La Pena Medina – Office of Community Affairs.
Public Comment	<ul style="list-style-type: none"> No Public Comment.
Swearing-in of new Councilmembers	<ul style="list-style-type: none"> Blair Whitney sworn in as Council member and Esmeralda Rosales sworn in as Alternate Youth Member by Melissa Andrikopoulos.
Multicultural Institute Update.	<ul style="list-style-type: none"> Presentation by Cesar Meza-Esveile, Multicultural Institute. Last year the number of direct services referrals for legal aid was 334. Referrals for health cases were 486. The program delivered 6,960 meals . Housing was provided for 6 day laborers. The program offered 11 workshops this year where 41 people attended. The total of service referral last year was 8,720.

	<ul style="list-style-type: none"> • Of a sample taken last year, it showed that 33% of day laborers are between the age of 40 to 49 years old. • The second largest group are between the ages of 30 to 39. • The smallest group is those who are under 30 years old. • In country of origin; 45% are from Mexico, 42% are from Guatemala, the rest are primarily from El Salvador and other Central American countries. • 85% of these reside in North Fair Oaks. • Based on the 81 employers that used our services last year; more than half (55%) reside in Redwood City. • 88% of employers are residents who contract day laborers for house work. • 8% of employers are small businesses.
<p>Questions from Council Members</p>	<ul style="list-style-type: none"> • Vice Chair Beatriz Cerrillo asked what important items day laborers need. • Mr. Meza-Esveile answered that jackets, back packs, winter clothes are important for winter but anything and everything is welcome since Christmas is near. • Council member Linda Lopez asked for more information about the work done with the families at the Fair Oaks Community School. • Mr. Meza-Esveile answered that this is a joint project with Fair Oaks Community School and not explicit to the day laborer program. He added that they also stopped the project for lack of funds but they are seeking to reestablish it in the future. • Council member Rosaura Lopez asked if there is any GED program in place. • Mr. Meza-Esveile answered that there are other groups providing this service but if there is feedback requiring more help, the Multicultural Institute shall reassess in providing a GED program for day laborers.
<p>Public Comment</p>	<ul style="list-style-type: none"> • No public comment.
<p>California High Way Patrol Update</p>	<ul style="list-style-type: none"> • Presentation by Officer Art Montiel, California Highway Patrol. • No major incidents have occurred in the last three months. • Pedestrian safety enforcement operations were conducted. One was south of Erickson in Atherton and the other was conducted on the 27th of August on Middlefield where 51 citations were issued. • A special education program was provided in September at Costco. • On October 10th a walk to school program was conducted jointly with save the kids and the bicycle coalition.

<p>Questions from Council Members</p>	<ul style="list-style-type: none"> • Council Member Linda Lopez asked if Officer Montiel can elaborate when to call CHP and when to call the SMC Sheriff’s Office as a reminder for the public present. • Officer Montiel explained that any incidents in unincorporated areas are to be reported to SMC sheriff’s office. CHP is responsible for freeway sections that are in unincorporated areas which includes but is not limited to; traffic accidents, traffic law enforcement and citations. If anyone is detained for a traffic violation by the sheriff on a freeway section in an unincorporated area, CHP will arrive at the scene and take custody. • Council Member Blair Whitney asked for more information about the program for aged drivers. • Officer Montiel answered that this program is run by volunteers across SMC. The last one was in Half-moon Bay and the next one will be on January 22nd in Burlingame.
<p>Public Comment</p>	<ul style="list-style-type: none"> • No public comment.
<p>Recommendation regarding a Use Permit, pursuant to Section 6398.2 of San Mateo County’s Zoning (NMU/ECR) Regulations, to allow off-site parking through a shared parking arrangement with two nearby properties to meet the parking regulations triggered by the Remodel and expansion of the</p>	<ul style="list-style-type: none"> • Presentation by Lisa Aozasa, Deputy Director of the Planning Department. • The property is located at 3101 on the corner of East Selby and El Camino Real. • The applicant ECR partners is proposing to remodel and legalize the interior seating capacity of the Chantilly restaurant which will be open for dinner form 5 PM to Midnight. • The remodel triggers a requirement of 40 spaces under the new neighborhood mixed-use El Camino Real owning regulations. Hat requirement is 1 parking space for each 200 square feet of floor area. • Parking is available on the adjacent parcels. However, these are shared with the neighboring business K&L wine merchants so an offsite parking agreement is required to provide 40 spaces. A use permit is required to allow this kind of shared parking arrangement. • It was discovered that the previous owner increased the number of seats without authorization so the current proposal is to make seating capacity consistent with prior residence operational capacity. This means that parking, traffic and noise shall not increase from prior levels. • Since the hours of operations for the adjacent properties are different from that of Chantilly, these spaces may become available after 7 PM on most nights. • Both business owners are willing to negotiate but will ultimately need to be

<p>Chantilly II restaurant located at 3001 El Camino Real.</p>	<p>approved by the zoning hearing officer in a public meeting that will be held tentatively on December 6th.</p> <ul style="list-style-type: none"> • In response to the letter received by the Selby Park neighborhood; the staff is open to facilitating a meeting between the owner who has agreed to meet, and the neighborhood group. • The zoning officer in conjunction with the owners are also willing to answer any questions by written form before any final decision on the use permit is finalized. • Staff is recommending approval by the NFO council.
<p>Questions from Council Members</p>	<ul style="list-style-type: none"> • Council member Linda Lopez commented on the lack of dialogue with the neighborhood association through a pre-application process. • Ms. Aozasa answered that in comparison to the sunrise project, the scope of this project is so minor that a pre-application is not part of the regulation. However the planning department is willing to facilitate any kind of conversation between stakeholders. • Council member Linda Lopez asked if there was anywhere in North Fair Oaks that had a residential parking permit program. She expressed that permit parking could help mitigate impacts. • Ms. Aozasa answered that there was none to her knowledge. However, Department of Public Works was in the process of beginning a permit parking program. • Chair Everado Rodriguez asked if there is potential to meet with community members. • Ms. Aozasa answered that staff was willing to facilitate a meeting between parties but cannot confirm the meeting at this time. • Council Member Linda Lopez Asked if there will be a parking project at Planned Parenthood. • Ms. Aozasa answered she did not know about this. • Council member Linda Lopez asked if this accounts for Chantilly staff parking because these park on East Selby and not in the parking lots. • Ms. Aozasa answered that the requirement is a general requirement and does not specify. It is implied that the 200 square foot requirement is for both for staff and patrons.
<p>Public Comment</p>	<ul style="list-style-type: none"> • Kent Manske from the Selby Park neighborhood recommended that the North Fair Oaks council not make any motions to support this until all the numbers are resolved. He also stated that he has correspondence from 1998 to 2000 between SMC, Chantilly ownership, and the neighborhood association. This demonstrates that the community was deceived in terms of

	<p>seating capacity, environmental compliance, and that many of the complaints have gone ignored since then.</p> <ul style="list-style-type: none"> • Leticia Gonzales acknowledged the importance of dialogue with the community but asked the Council to consider this space as a fine dining space in a non-typical area for a fine dining venue. It is a respectable place of business and it has employed local residents who serve local patrons. She recommends the council moves forward with this positive project. • Tim Stunner, a tenant of the restaurant, stated that he understood the poor behavior from the last owner. However, he wanted to bring clarity to the situation: He said the new owner brought down the seating from 210 to 124 and multiplied parking available by 8 times. He also pointed to the information on the slide as incorrect. He claimed that the ownership had secured 16 additional spaces from K&L. Additionally, the Planned Parenthood lot mentioned by Council member Lopez was one of the first places the ownership attempted to negotiate with, but they refused.
<p>Council Action</p>	<ul style="list-style-type: none"> • Motion: To continue the discussion on the Recommendation regarding a Use Permit, pursuant to Section 6398.2 of San Mateo County’s Zoning (NMU/ECR) Regulations, to allow off-site parking through a shared parking for the next meeting on November 29th, 2018. • Motion: Linda Lopez/ Second: Beatriz Cerrillo • Yes: 6 Rorriguez, Cerillo, Linda Lopez, Rosaura Lopez, Santos, Whitney • No: None
<p>Recommendation regarding an Off-Street Parking Exception, pursuant to Section 6117 of San Mateo County’s Zoning Regulations, to allow one covered parking space and one uncovered parking space</p>	<ul style="list-style-type: none"> • Presentation by Olivia Boo, Planner III • The location for the proposal is 3340 Spring St. • The proposal seeks to add 946 sq. to the rear of the residence and will consist of an expanded family room, expanded kitchen, a third bedroom, a second bathroom, and a laundry room. • The 5 ft. setbacks and elevation do not allow for a parking garage in the rear. Therefore, the proposal seeks to move the current parking space to become uncovered in the front yard. • No opposition comments have been made. • Recommendation for council to approve this proposal.

<p>located in the front yard setback located at 3340 Spring Street (15 Minutes)</p>	
<p>Questions from Council Members</p>	<ul style="list-style-type: none"> • Council member Linda Lopez asked if the tree located on the property was a heritage tree. • Olivia Boo answered that it is not a heritage tree. • Council Chair Everado Rodriguez asked if there had been any feedback from neighbors. • Olivia Boo answered no complaints had been received. • Council member Blair Whitney asked if hypothetically subletting through AirBnB could occur at this property, and if the owner would be obligated to disclose in such event. • Olivia Boo answered that they worked on a complaint basis. There was no way to determine at this time as there was no complaint. • Ms. Andrikopoulos added that short-term rentals were not allowed in the unincorporated areas of San Mateo County.
<p>Public Comment</p>	<ul style="list-style-type: none"> • No Public Comment.
<p>Council Action</p>	<ul style="list-style-type: none"> • Motion: To recommend to Planning staff the approval of the permit. • Motion: Whitney/ Second: Lopez • Yes: 6 Rorriguez, Cerillo, Linda Lopez, Rosaura Lopez, Santos, Whitney • No: None
<p>Ratification of NFOCC letter of support for and participation in the North Fair Oaks Community Resilience Program grant proposal</p>	<ul style="list-style-type: none"> • Presentation by Council Chair Everado Rodriguez. • This project can provide scientific data that helps organizations and stakeholders prepare for direct coastal flood hazards and those hazards that are experienced as a shock from other areas nearby. • Awareness and preparedness through education are a great benefit to the community.

Questions from Council Members	<ul style="list-style-type: none"> • Council Member Linda Lopez commented this project from Stanford is a great opportunity in the face of climate change in the years to come. • Council Member Whitney Blair commented that applying for grant funds is always beneficial for the community.
Public Comment	<ul style="list-style-type: none"> • No Public Comment.
Council Action	<ul style="list-style-type: none"> • Motion: To approve the Ratification of NFOCC letter of support for and participation in the North Fair Oaks Community Resilience Program grant proposal. • Motion: Rosales/Second: Cerrillo • Yes: 6 Rodriguez, Cerrillo, Linda Lopez, Rosaura Lopez, Whitney, Rosales • No: None.
Presentation regarding Middlefield Junction	<ul style="list-style-type: none"> • Presentation was postponed to the meeting in January due to technical difficulty. • Development candidates will be reviewed in November.
Supervisor's Report	<ul style="list-style-type: none"> • No Supervisor's Report.
County Manager's Report	<ul style="list-style-type: none"> • The irrigation plan for 5th Avenue underpass will be reported by Department of Public Works later that month. • In response to a question from a Council Member last meeting, the maximum volume for garbage pickup was 32 gallons per household. • A few frequent homes and entities seem to be the violators of dumping garbage. • Department of Public Work was working on installing streetlights and overgrown vegetation on 5th Avenue and Semicircular and conducting inspections.
Council Member Reports	<ul style="list-style-type: none"> • Council Member Beatriz Cerillo reported that she found a restroom locked on the school soccer field and asked staff to investigate if that restroom should be open when youth were present. • Council Member Linda Lopez suggested that the Middlefield Road Festival should be reinstated. • Council Member Rosaura Lopez asked if the County would be hosting more workshops on mental health in the future and on different days of the week.

	<ul style="list-style-type: none">• Ms. Rodriguez answered that the previous mental health workshop was hosted by Supervisor Slocum’s Office, in conjunction with the Behavioral Health and Recovery Services. She would reflect that comment back to the Supervisor’s Office.
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Next Meeting
<p style="text-align: center;">North Fair Oaks Community Council Study Session Thursday, November 15, 2018 at 6:30pm Fair Oaks Community Center, Multipurpose Room</p> <p style="text-align: center;">North Fair Oaks Community Council Regular Meeting Thursday, November 29, 2018 at 7:00pm Fair Oaks Community Center, Multipurpose Room</p>